

## Corrigendum in APH 2020- 21

### 2.3.3 Technical Education Regulatory (TER) Charges

In case of **affiliated** Institutions in Rural areas, a concession of ₹ 5000/- (Rupees Five Thousand only) per Division is granted for EoA based on Self-Disclosure. The concession is not applicable to the Institutions in Rural areas falling under Minority Institution/ Institution set up in J&K/ North Eastern States/ Institution set up exclusively for Women/ PwD, where the concession is already given and to the Vocational Courses.

### 2.18 Conversion of PGDM Course(s) into MBA Course(s) and vice-versa

Institutions offering both PGDM and MBA Courses could not be considered as Standalone Institutions, as some of the Courses are being offered with the University affiliation. Further, in some States, while fixing the Fee by the State Regulatory authorities, autonomous Courses and Courses affiliated to a University/ Board are considered to be the same.

The Council shall not permit the conduct of PGDM and MBA Courses in the same Institution, instead the Institutions are permitted to run all the Courses as either PGDM or MBA completely **with no change in the intake**. Further the Trust/ Society/ Company intending to run both the Courses shall apply for a new Technical Institution to offer PGDM Course under Chapter I of the Approval Process Handbook. **In view of the above, Universities/ Constituent Colleges/ Off Campuses/ affiliated Institutions of the University offering PGDM Courses are recommended to convert the same into MBA.**

#### 2.18.1 Requirements and Eligibility

- e. No TER Charges shall be levied for Conversion of PGDM Course(s) into MBA Course(s) and vice-versa/ if the applicant is intending to offer PGDM Course as a new Technical Institution with the same "Approved Intake". However, if the applicant is intending to apply for increase in Intake, the applicable TER Charges shall **have to** be paid. Further, if the applicant is intending to offer PGDM Course as a new Technical Institution with an increase in Intake, TER Charges to be paid is ₹ 3 Lakh (Rupees Three Lakh only). **All such Institutions shall have to create the necessary Faculty, Infrastructure and other facilities WITHIN 2 YEARS to fulfil the norms and an Affidavit for the same shall have to be submitted to AICTE.**

#### 2.27.2 Procedure

- b. Institutions approved for extended EoA are waived from paying TER Charges for Extension of Approval (EoA) **ONLY** for the extended years **for the existing Programme(s) and Course(s) at the time of issue of Extended EoA**. However, such Institutions are required to submit the application for EoA and maintain ALL the norms and standards as specified in the Approval Process Handbook. **In the subsequent years, if the Institution intends to apply for any other Categories mentioned in Chapter II, the corresponding TER Charges as per Approval Process Handbook shall be paid.**

- 2.32.2 **If deficiencies are noted by the Scrutiny/ Re-Scrutiny Committee for the applications for Change of Site/ Location/ Conversion of Diploma Level into Degree Level/ To start new Programme/ Level/ Merger of the Institutions, the same shall be placed before the Regional Committee for further processing. The Regional Officer shall ensure and certify that all the fields of the Regional Committee Report are filled completely. An Institution/ Applicant, if aggrieved by the decision of the Executive Committee, shall appeal as per Clause 2.31 of this Chapter and the final decision of the Council shall be uploaded on or before 30<sup>th</sup> April of the Calendar Year.**

Applications for Conversion of Diploma Level into Degree Level and vice versa/ Conversion of Women's Institution into Co-ed Institution and vice-versa/ To start new Programme/ Level in the existing Institutions, if rejected by Council shall be processed for Extension of Approval. However, the deficiencies noted by the Scrutiny/ Re-Scrutiny/ Expert Visit Committee shall be fulfilled before the issue of EoA for the next Academic Year.

### 5.6.8 Procedure

- a. The application for establishment of Headquarters/ Learner Support Centres shall be processed as per Clause 1.6 (Scrutiny/ Re-Scrutiny Committee) followed by an Expert Visit Committee as per Clause 2.29 of the Approval Process Handbook. The date of visit shall be communicated through e-mail. **The Council shall not grant approval to Learner Support Centre(s) without the approval for Headquarter. The Institutions already approved by Distance Education Council (DEC) and UGC till 2017-18 shall have to comply AICTE requirements WITHIN 2 YEARS and an Affidavit for the same shall have to be submitted to AICTE.**

- 5.9 The **Duration and Entry Level Qualifications** for the Courses at **Diploma/ Post Diploma/ Post Graduate Certificate/ Diploma/ Degree Levels** shall be as follows:

Sl. No.	Level	Duration	Eligibility
i	Diploma	3 OR 4 years	Passed 10 <sup>th</sup> Std./ SSC examination. <b>In special cases, 2 years after 10+2 Examination or equivalent.</b>
ii	Post Diploma	18 Months OR 2 years	Passed Diploma examination (as per Sl. No. i).
iii	Post Graduate Diploma in Computer Application	2 years	Passed Bachelor's Degree of minimum 3 years duration.
iv	MCA	2 years	<b>Passed BCA/ Bachelor Degree in Computer Science Engineering or equivalent Degree.</b>  <b>OR</b> <b>Passed B.Sc./ B.Com./ B.A. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University).</b>
v	Post Graduate Certificate in Management (PGCM)	More than 1 year and not exceeding 2 years	Passed Bachelor's Degree of minimum 3 years duration.
vi	Post Graduate Diploma in Management	Not less than 21 Months	Passed Bachelor's Degree of minimum 3 years duration.
vii	<b>Post Graduate Diploma in Management (Executive PGDM)</b>	<b>15/ 18 Months</b>	<b>Passed any Bachelors Degree of minimum 3 years duration and a minimum of 5 years relevant managerial/ supervisory experience.</b>
viii	MBA	2 years	Passed Bachelor's Degree of minimum 3 years duration.

- 7.10 In general, the teaching learning process shall take place either in the form of "face to face" mode in a class room (Regular Course) or "Open and Distance Learning" mode by providing flexible learning using a print, electronic, MOOCs, online and occasional interactive face-to-face meetings.

The Courses offered in the timings of Regular Shift, First Shift, Second Shift and Part Time shall be considered as Regular Courses. The Institutions shall have to fulfil all facilities such as Infrastructure, Faculty and other requirements to offer the Regular Courses as per the norms specified in the Approval Process Handbook for the Total Approved Intake and the Institutions may conduct the Courses in the timings of Regular Shift, First Shift, Second Shift and Part Time not exceeding the “Approved Intake” of each Course, as per the convenience of all stakeholders. All such Institutions shall have to create the necessary Faculty, Infrastructure and other facilities WITHIN 2 YEARS to fulfil the norms and an Affidavit for the same shall have to be submitted to AICTE. Student enrolment details shall be uploaded in the Web-Portal.

#### 7.49 Tuition Fee Waiver scheme (TFW)

- a. Scheme shall be applicable to all approved Technical Institutions offering Diploma, Post Diploma, Under Graduate Programme(s), MCA, PGDCA, MBA, PGDM Programme(s) and Lateral Entry provisions of these Programme(s).

**7.51.7** In case of grant of approval to the merger of Institutions, Security Deposit of the Child Institution(s) shall be released upon the request from the Trust/ Society/ Company, subject to the submission of a Certificate from the affiliating University/Board stating that no students are studying in the Institution.

### Appendix 3

#### 7.3 Post Graduate Degree Programme

- b. However, Institutions Deemed to be Universities/ Institutions having Accreditation/ Autonomy status shall have **Faculty: Student ratio of 1:15** in Under Graduate Degree Level in Engineering and Technology and maintain a better Cadre ratio in order to achieve excellence in Technical Education. Considering the time required to complete the procedure for recruitment of Faculty, receiving Block grants from the concerned State Government, etc., all such Institutions shall have to create the necessary Faculty, Infrastructure and other facilities WITHIN 2 YEARS to fulfil the norms and an Affidavit for the same shall have to be submitted to AICTE.