



Approval Process 2024-25

Frequently Asked Questions

Q. 1.	Where to send the queries related to portal and approval related issues for the approval process 2024-25? If I have the problem with respect to application while applying, whom to contact and where to contact?
Ans.	Institutes are requested to raise queries only through online Central Support System (CSS) available on AICTE website under Approval Process 2024-25 quick links. No queries through email will be entertained.
Q. 2.	Can a New Institute apply for UG and PG in Engineering and Technology?
Ans.	No. Institute can apply only for UG Course(s). A PG Course(s) can be Started only after the completion of the first Batch of relevant UG course.
Q. 3	How much land is required for Establishment of New Engineering College with UG program?
Ans.	Institute should have required land as per FSI/FAR as applicable (Rural / Urban/ Mega/ Metro Cities) based on required built up area. For details, refer APH 2024-27, Chapter-1, and Annexure-1
Q. 4	Is AICTE Approval for New and Existing Pharmacy and Architecture Institute / Program discontinued?
Ans.	Yes. As per directives from Hon'ble Supreme Court, AICTE has discontinued the grant of Approval for Institutions offering Pharmacy and Architecture programmes.
Q. 5	Can new Institute apply for obtaining approval for multiple programme(s) / Level(s)?
Ans.	Yes, New Institute may apply for one or more Programme(s) / Level(s)
Q. 6	Which courses a New Institute in Engineering and Technology can opt?
Ans.	New Institute in Engineering and Technology is required to opt for minimum THREE core branches (including Multidisciplinary /Region Specific branches/ courses) and ONE Emerging area course.
Q. 7	If New Institute apply for Multiple Programs, say for Engineering & Technology and Management (MBA), what will be the Security Deposit amount?
Ans.	The Security Deposit shall be the addition of all Program (s) applied for.
Q. 8	How many Emerging Courses can a New Institute opt?
Ans.	New Institute is required to opt for THREE core branches (including Multidisciplinary / Region Specific branches/courses) and ONE Emerging area in Engineering and Technology and other courses can be opted in Emerging Area with maximum ceiling of 360 seats.
Q. 9	As a new institute where applicant Institute can submit the application for obtaining AICTE Approval? (Website Address)
Ans.	The New Institution is required to visit NSWs website to create login credentials & select AICTE approval under approval tab for navigating to AICTE portal. NSWs Website: https://www.nsws.gov.in and AICTE Website Address: www.aicte-india.org .



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Q. 10	For existing institutions applying for only EoA, Is it mandatory to update faculty/ Infrastructure/ other details before submission of application?
Ans.	Yes. Institute can update the details of faculty / Infrastructure / Others at later dates AICTE notified by AICTE by time to time. One-minute submission of application provision is made available ONLY for Simple Extension of Approval (Only EoA cases).
Q. 11	How many divisions can a new institution apply for Under Graduate/ Diploma Engineering and Technology?
Ans.	Institute can apply for 6/12 divisions with division size of 60/30 with maximum allowed intake of 360.
Q. 12	Whether an Institute can Increase Intake without NBA/NAAC ? Is there any limit for Increase in Intake /Starting New Course(s)?
Ans.	YES. There is NO Limit on Increase in intake/New Course(s). However, the Institute needs to fulfill the requirement of Infrastructure, filled Faculty position in place for increase in intake / addition of new courses(s). Also, other requirements as specified in APH 2024-27 needs to be fulfilled at the time of Submission of Application.
Q. 13	Institute is having NBA for Mechanical Engineering since 2018. Can an institute increase the intake of Mechanical Engineering from 180 to 240?
Ans.	YES. The institute can increase without utilizing NBA for increasing intake from 180 to 240. However, A Valid NBA will be required for availing other benefits (Multiple Years Approval/ Off Campus facility, etc.,).
Q. 14	Can a Private Institute use a name as National Heritage Institute or Indian Heritage Institute?
Ans.	As per the provisions in the APH 2024-27 clause 1.5.4, the self-financing / private Institute cannot use the words such as Indian/ National/ etc. in the name of the institution.
Q. 15	Can a New / Existing Institute use an existing Institute name?
Ans.	As per the provisions of clause 1.5.5 of the APH 2024-27, Applicants shall NOT use the names of the existing Institutions within the same State. The existing Institutions having the same names run by the same/different Society/Trust/Company within the State/UT shall at least add the name of the Village/Town/City where it is located as an integral part of the name of the Institution.
Q. 16	Does AICTE allow Arts and Science Courses in the same campus where an Institution offering Engineering Courses operating?
Ans.	Yes, Excess facilities can be used to run other Technical or Non Technical Course by taking NOC from AICTE. Institute may apply to council accordingly for NOC (Ref. Chapter -VI for details)
Q. 17	Whether establishment of a new Technical Institution to offer Courses in Engineering and Technology is permissible in Academic Year 2024-25?



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Ans.	Yes. In case of Engineering and Technology at least THREE core branches (including Multidisciplinary /Region Specific branches/courses) and ONE emerging area course shall be opted. The Core branch and emerging are listed in Annexure-11.
Q. 18	Will the Institution get a chance to submit the compliance of deficiencies (if any) before the scrutiny/Re-Scrutiny committee?
Ans.	Yes, Institute can submit the compliance.
Q. 19	(a). Whether MCA/ MBA courses at Arts, Science and Commerce Colleges are eligible to apply for AICTE approval? (b). Whether AICTE approval is needed for running MCA Course in our Arts and Science College?
Ans.	For (a) and (b): Yes. Refer Clause 1.3.5 of APH 2024-27. In case of non-Technical Institutions seeking approval for conducting MCA/ MBA and University Departments/ Constituent Colleges seeking approval for conducting MCA/ MBA Programmes apart from their existing Courses, separate building and Principal are NOT required. However, in such cases all other norms (as per APH 2024-27) such as separate Head of the Department, Faculty, Infrastructure, Built-Up area, etc. should be fulfilled.
Existing Institutions Offering BCA/BBA/BMS Courses	
Q. 20	What is the TER (Technical Education Regulatory Fee) applicable for obtaining AICTE approval for running BCA/BBA/BMS Course(s) in Existing Arts, Commerce and Science College?
Ans.	TER Charges as mentioned in Table 2.1 of Chapter-II of APH 2024-27 are Applicable existing Arts, Commerce and Science College already offering BCA/BBA/BMS Course(s). Note: TER Charges as mentioned in Table 1.1 of Chapter-I of APH 2024-27 are NOT Applicable to Existing Arts, Commerce and Science Colleges which are already running BBA/BCA/BMS Courses for obtaining AICTE Approval).

Example: PQRS Degree College				
Sl.No.	Programme /Course	Intake / Seats	TER Charges* (In Rupees)	
			Self-financing/ Private**	Govt.
01	BBA	60/120/180	20K/40K /60K	5K/10K/15K
02	BCA	40/100/180	20K/40K /60K	5K/10K/15K
03	MBA / MCA	60/120	40K/80K	15K/30K
04	BA	80	Does not fall under the ambit of AICTE	
05	BSC	120		
06	B.Com	90		
07	MSc (Physics)	30		



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Q. 21	Whether MCA/ MBA Department of Arts, Commerce and Science College is eligible to run BCA/BBA/BMS Courses in addition to MCA/MBA? If Yes, whether separate Application is Required to be submitted for obtaining AICTE Approval?
Ans.	YES. With approval of AICTE, such Institutes can run BCA/BBA/BMS courses also. However, there is NO requirement of Separate Application for Obtaining AICTE Approval. Along with existing MBA/MCA Application [Same PID], Institute can add BBA/BCA/ BMS to take AICTE approval.
Q. 22	Whether Existing Arts, Commerce and Science College already running BCA/BBA/BMS Courses needs to have (appoint) Separate Principal/Director for BCA/BBA/BMS Courses once they take AICTE Approval?
Ans.	No. There is NO requirement of Separate Principal/Director for BCA/BBA/BMS Courses even after taking AICTE Approval. However, such Institutes need to have at least One Designated Professor (I/c) for looking after the day to day Academic activities (more or less the same way in which they are presently managed).
Q. 23	Whether Existing Arts, Commerce and Science College already running BCA/BBA/BMS Courses needs to change the Administrative Arrangement Presently they are having once AICTE Approval is Obtained?
Ans.	NO. There is NO need to change the Administrative Arrangements. Same Principal / Director who is presently heading the Institute and taking care of the Administrative Arrangements can continue even after AICTE Approval.
Q. 24	Whether Existing Arts, Commerce and Science College already running BCA/BBA/BMS Courses needs to change the Affiliating University which they are Presently having once AICTE Approval is Obtained?
Ans.	NO. There is NO need to change the Affiliating University Arrangements which the institute is presently having. Same University will continue to Affiliate BCA/BBA/BMS courses and Award Degrees to all those students who are passing out from such institutes even after AICTE Approval. AICTE will permit the Institute to have affiliation with different Universities for UG & PG Courses (If required/Applicable).
Q. 25	If the Existing Arts, Commerce and Science College already running BCA/BBA/BMS Courses after obtaining AICTE approval, whether any change in Examination System will come into picture?
Ans.	NO. AICTE approval will never change the Existing Examination System of such Institutes. The Existing University will continue to affiliate and conduct Examinations for award of Degrees.
Q: 26	Can we apply for closure of the existing Institution and open a new Institution at the same premises?



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Ans.	Yes, after getting approval from AICTE. Simultaneous Course & opening of new Institution is possible.
Q. 27	Whether a New Institution is obligated to appoint a Principal and Faculty at the time of application for approval or subsequent to approval before commencement of the Course? Whether the Faculty to be appointed are for the First Year of the Course or for the entire period of the Course?
Ans.	The New Institution is obligated to appoint a Principal and Faculty before the commencement of the Course. The Faculty to be appointed are for the First Year of the Course and it will be progressively done each year so that when an Expert Visit Committee (EVC) conducted any time before the first batch of students has passed out, the availability of the facilities of an Institution as per the norms in Approval Process Handbook 2024-27 be verified.
Q. 28	We have got the first approval for our Institution in 2023-24. But we have NOT admitted students due the delay in getting affiliation. Do we need to apply for EoA?
Ans.	Yes, ALL the applicants issued LoA for starting the New Technical Institutions shall apply on AICTE Web- Portal for Extension of Approval (EOA) as specified in the Approval Process Handbook 2024-27 from the next Academic Year onwards, irrespective of the admission of the students or not during the Academic year 2023-24.
Q. 29	a. While applying, I had made a mistake in opting for FN/OCI? How can I rectify the mistake? b. We had applied for the Closure of the Institution, but now we have decided to apply for EoA. How can I revert the application?
Ans.	For a and b: There are Two Possibilities. First One is before the Scheduled time announced for submission of application Institution can Reopen the Submitted application and make necessary corrections and resubmit (If the date of Resubmission falls during Penalty Period, then Penalty amount needs to be paid (If Resubmitted within the Scheduled Time then there is NO Penalty need to be paid). Second One is, you can inform AICTE as per the procedure mentioned in Clause 2.3.3 of APH 2024- 27.
Q. 30	We had 25 years of Live Lease at the time of our approval for establishment of new Technical Institution, currently our Live Lease is 5 years. What should we do to get the EoA?
Ans.	In case of Institutions having Lease agreement for Land, the Council shall NOT issue EoA from the Year in which the Live Lease is equal to the number of years of the Course having the maximum duration. However, if such Institutions submit the Lease extended for further 30 years with at least 25 years of Live Lease, application for EoA shall be considered. (Refer 2.1 (e) clause) of APH 2024-27.
Q. 31	Our Institution was given Withdrawal of Approval in 2019-20. We are not able to apply under 2024-25 application for EOA.
Ans.	You have to apply ONLY as a New Institution in 2024-25.



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Q. 32	<p>a. The Institution has been placed under 20% reduction for 2021-22. How to get the full Intake in 2024-25?</p> <p>b. Our Institution was placed under No admission/ No EoA/ Reduction in Intake category in the previous year. How to create 2024-25 application.</p>
Ans.	For (a) and (b): Institutions are required to apply for Restoration on the Web Portal as per the provision in the APH 2024-27.
Q. 33	<p>Our Institution got approval up to the Academic Year 2020-21 and we were unable to submit application in 2021-22, 2022-23 and 2023-24. We want to apply for EOA during 2024-25. Is our Institution is required to apply for Break in EoA on Web Portal. The same user ID and password can be used.</p> <p>Our Institution taken approval from AICTE for the Engineering Courses in 2011-12. After that we could not take EoA from AICTE due to some reasons. Now we want to apply for EoA in 2024- 25. We have ID and password allotted by AICTE in 2011-12. Can we continue to fill our application on Web Portal of AICTE using that ID and Password?</p>
Ans.	Institutions which have NOT applied for EoA for last SIX YEARS consecutively shall NOT be eligible to apply under Break in EoA and such Institutions shall apply ONLY as a new Technical Institution following appropriate procedure for Closure of the Programmes/ Courses approved.
Q. 34	Our Institution not applied for EoA in the past 3 years. Can we apply for Break in EoA as well as for a new Programme/Courses?
Ans.	Yes. The Institutions applying under Break in EoA/ Restoration will be permitted to apply for other categories listed under Chapter II/ III/ V of the APH 2024-27.
Q. 35	After the submission of the application for EoA, if an institute wants to revoke the application and wants to apply under different category provision for such charges any ?
Ans.	Institute can revoke the application and resubmit The application within due date without penalty (If resubmitted within the stipulated Non-Penalty time. If the Institute Resubmits the application after the last date (during the Penalty period) then penalty for late submission of application is applicable.
Q. 36	Whether All the Existing Institution can Apply for Multiple years Approval as per the Provisions of APH 2024-27?
Ans.	The Existing Institutions which are fulfilling at least ANY ONE of the criteria mentioned in Clause 2.1 of Chapter-II of APH 2024-27 are Only eligible to apply for Multiple Years of AICTE Approval with applicable TER Charges
OFF Campus	
Q. 37	Whether All the Existing Institution can Apply for Opening Off Campus as per APH 2024-27?
Ans.	Existing Institutions which are in Existence for more than 10 Years and fulfilling any ONE of the eligibility criteria mentioned in Clause 2.11 of Chapter-II of APH 2024-27.
Q. 38	Whether Off Campus Unit of the Existing Institute can have the Same Name as that of Main Campus?
Ans.	YES.
Q. 39	Whether Off Campus Unit of the Existing Institute Need to Deposit Security Deposit?



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Ans.	Yes, Security Deposit need to be deposited by the Existing Institute even for Off Campus Unit.
Q. 40	Whether Off Campus Unit of the Existing Institute can have any limit on the Number of Seats /Intake to begin with?
Ans.	Yes, Off Campus Unit of the Existing Institute can have the Intake capacity similar to NEW Institute as mentioned in Table 1.2 of Chapter-I of APH 2024-27. Similarly, the Courses / Programs permitted are also on the same lines as that of New Institute.
Q. 41	Whether Off Campus Unit of the Existing Institute can have any limit of Distance with Main Campus and Affiliating Jurisdiction for the Courses?
Ans.	There is NO limit of Distance between Main Campus and Off Campus. But the Affiliating University Jurisdiction is applicable to Off Campus. Depending upon the type of Programs/ Courses the Affiliation with Multiple Universities Jurisdiction as applicable is Permitted.
Working Professional	
Q. 42	Whether all Existing Institutes are eligible for Working Professional Approvals.
Ans.	Existing Institutes meeting at least ANY ONE of the eligibility criteria mentioned in Clause 2.6 (l) of Chapter II of APH 2024-27 are eligible for obtaining Approval for Offering Courses to Working Professionals.
Q. 43	Whether Existing Institutes getting approval for Working Professional required to create additional Infrastructure and Faculty for Offering Courses?
Ans.	No Additional Infrastructure is required for Offering Courses for Working Professionals. However, faculty as per the Prevailing Norms is required to be maintained.
Q. 44	Whether Any Separate Guidelines are Issued for Institutes for Offering Courses to Working Professionals?
Ans.	YES. AICTE Notified separate Guidelines for Offering Courses to Working Professionals.
Q. 45	Whether Institutes can apply for obtaining Approval to New Courses for offering to Working Professionals?
Ans.	NO. Institutes are eligible to get Approval ONLY against the Courses which are already approved for Working Professionals with all seats in Supernumerary Form.
Q. 46	Whether Existing Institutes can offer PG Courses in collaboration with Industries especially in Emerging Area?
Ans.	Yes. Existing Institutes can offer PG Courses in collaboration with Industries / Research Organization especially in Emerging Area(Ref. Chapter 3 for details).
Q. 47	Whether Institutes can avail the services of Professor of Practice / Associate Professor of Practice/ Assistant Professor of Practice?
Ans.	YES. Up to 10 % of Faculty can be in the form of Professor of Practice / Associate Professor of Practice/ Assistant Professor of Practice in order to teach Emerging Area / Cutting Edge Area Subjects.
Q. 48	Which are the Other Courses available for obtaining AICTE Approval to Offer in ODL/OL Mode?
Ans.	Cyber Security and Block Chain are the Two new Courses available to Offer in ODL/OL Mode especially in the form of Post Graduate Diploma / Certificate



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Q. 49	Our Intake was reduced to 50% due to the enrollment less than 30% in the past 5 years consecutively. The student admission this year is more than 30%. Should we have to apply for Restoration in 2024-25?
Ans.	The Institution falling under this category need not apply for restoration and the Intake shall be automatically reinstated by the Council, if the enrolment becomes more than 30% based on the student enrolment data provided by the Institution on AICTE Portal.
Q. 50	If an Institute not applied for EoA in preceding academic year, How Institute will apply for the next academic year for EoA?
Ans.	Such Institute application shall be considered as “Break-in-EoA” and can apply under Break-in-EoA category.
Q. 51	What is the difference between Programme & level?
Ans.	Diploma/UG/PG are called Levels and Engineering and Technology /Applied Art and Crafts /Planning/ Design /Hotel Management and Catering Technology/ Management/ Computer Applications are called as Programmes.
Q. 52	The Institute applying under Break-In-EoA shall be eligible to start new Programme/ Level in the existing institution.
Ans.	Yes.
Q. 53	We have 5 Diploma Courses; can we apply for conversion of Two Diploma Courses only into Degree Courses?
Ans.	No, Partial conversion of Courses / Programmes at any Levels is NOT permitted. However, Institution can apply for New Level and add the courses which your institute is willing to start at new level (Degree Levels) and apply for closure of the two diploma level courses which your institution wants to convert them into degree level courses.
Q. 54	We are having UG and PG Courses in Engineering and Technology. We would like to apply for conversion of our Under Graduate Courses into Diploma Level? Should we have to apply for closure of PG Courses?
Ans.	Yes. Your institution can apply for conversion of UG Courses into Diploma level courses. However, PG Courses in Engineering and Technology should be applied for closure simultaneously.
Q. 55	We would like to apply for conversion of our UG Degree Courses into Diploma Courses, but we don't find the nomenclature of certain Courses in Annexure 12. How can we apply?
Ans.	Either you have to apply for Closest Available Nomenclature (If exact nomenclatures are Not available). Otherwise such courses need to be applied for Closure.
Q. 56	When an existing Institution applies for a new Programme, whether it have to comply with the built-up area and Infrastructural requirements of the new Programme only for First year and/ or for the entire duration of the new Programme? Whether the existing Institution and the new Programme can share the administrative and amenities areas by creating exclusive Instructional area for the new Programme?
Ans.	Please refer to Clause 2.7(g) of APH 2024-27 page no. 17-18.



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Q. 57	Whether an Institution offering MBA could be merged with an Institution offering Engineering Courses?
Ans.	Yes, If both the Institutions are run by the same Trust/ Society/ Company.
Q. 58	Whether an Institution offering MBA of One Trust can be merged with an Institution offering Engineering Courses of some other Trust?
Ans.	Yes. If such merger are legally permitted as per the legal provisions of both the Trusts looking for their institutions merged.
Q. 59	Can we merge two Institutions located within same Campus/City?
Ans.	Yes.
Q. 60	Can we merge few Courses of a Child Institution with Parent Institution and run the Child Institution with the remaining Courses?
Ans.	Not permissible. However, after complete Merger the facilities of the Child Institution can be continued to be Used (If required).
Q. 61	Can we merge an Institution running Under Graduate Courses and a Polytechnic in Engineering?
Ans.	Yes. However, the concerned State Government and Affiliating University / Board conditions (if any) also needs to be fulfilled before starting the academic session after merger.
Q. 62	How can we apply for addition of seats in Indian / Regional Languages at Diploma/Degree level Courses in Engineering and Technology?
Ans.	AICTE permit an addition of ONE division with 30/60 seats to the eligible and interested institutes. Institutions seeking approval shall be permitted for Increase in intake against such courses (as Supernumerary) in which Institution willing to offer in Regional /Indian Languages. Institution have to apply on portal by following the instructions applicable for Regional /Indian Languages.
Q. 63	We have One Course with valid NBA accreditation. How many increase/ new Course our Institution is eligible?
Ans.	Institutions shall be eligible for new Course(s)/ expansion of existing Course(s) without NBA Accredited Courses. Further, for introduction of new course, Institute should run minimum THREE core branches (including Multidisciplinary courses / Region specific courses) Refer Clause 2.6 of APH 2024-27 for more details (other conditions to be fulfilled)
Q. 64	Our Institution has valid NBA accredited Courses. Is it necessary to upload valid NBA letter on portal and send hard copy to Regional Office?
Ans.	Yes. The information related to validity of NBA accredited Courses need to be provided on portal. However hard copy need not be sent to Regional /Head Office. Institution need to produce the additional documents including NBA letter at the time of Scrutiny (as applicable depending upon the type of application submitted for approval).



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Q. 65	Our Institution has applied for NBA, whether we are eligible for adding a new Course?
Ans.	Yes, subject to the fulfilment of other norms as per APH 2024-25 (infrastructure, faculty, etc).
Q. 66	How many seats allowed to an institution under NRI category?
Ans.	Five percent (5%) of seats within “Approval Intake” shall be allowed for admission under NRI Category.
Q. 67	Our Institution has obtained Accreditation for two Courses which are valid till 2023. I have used these Courses for adding two new Courses during 2022-23. If my Institution got the renewal of accreditation again after inspection during 2023 for the same Courses, can I apply for the introduction of New Course/ increase in Intake using it
Ans.	NBA Accredited courses is NOT required for adding New Course/ increase in Intake. However, the Institution needs to fulfill other conditions as specified in APH 2024-27 (CLAUSE 2.6). Further for introduction of new course/Increase in intake, Institute should run minimum three core branches.
Q. 68	What does it mean by EoA based on self-Disclosure?
Ans.	An Institute given approval earlier can apply for extension of approval by providing self- declaration regarding availability of facilities as applicable as per AICTE Norms & Requirements (affidavit-2) of APH 2024-27.
Q. 69	We are offering Courses in Design Programme. We are not eligible to apply for NBA. How can we apply for new PG Course?
Ans.	The Institutions offering the Courses in Applied Arts and Crafts and Design shall be eligible to apply for new Course(s) at the Post Graduate Level only after two batches of students’ passout and the same shall be permitted for a maximum of FIVE Courses / Divisions, subject to “Zero Deficiency” based on Self-Disclosure on AICTE Web-Portal. However, for every Post Graduate Course, there should be at least one Professor with Ph.D. qualification. In case of non-availability of qualified Professor, an Associate Professor may be considered. As and when accreditation for the above Courses is started by the NBA, such Institutions who have been approved by the AICTE to run Course(s) at the Post Graduate Level shall obtain NBA accreditation within TWO years.
Q. 70	Whether the Faculty and the Infrastructural facilities for the new Course and / or increase in Intake in the existing Course are to be for the First Year of the new Course and / or increase in Intake or for the entire duration of the new Course and / or Intake?
Ans.	The Faculty, Infrastructural facilities and other requirements have to be fulfilled for the new Course and / or increase in Intake in the existing Course for the First Year of the new Course and/ or increase in Intake. An Expert Visit Committee may be conducted, any time before the first batch of students has passed out, to verify the fulfilment of the norms as specified in the Approval Process Handbook 2024-27.
Q. 71	Is AICTE web-portal generates the deficiency report for the online submitted application?



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Ans.	Yes, AICTE web-portal generates the deficiency report for the online submitted application
Q. 72	We are a private Polytechnic Institution approved last year, running 5 branches with 300 Intake. Now we want to apply for Increase in Intake and add new Courses. How many Courses we can add?
Ans.	You may add any new Branch/Course or increase in Intake as per the provisions of APH 2024-27. Refer Clause 2.6 of APH 2024-27. However, all facilities as required shall be fulfilled .
Q. 73	Is Integrated M.E./ M.Tech. Programme permitted?
Ans.	Yes. Refer Clause 2.10 of APH 2024-27 for eligible conditions.
Q. 74	Can we merge Production Engineering Course with Intake 60 and Mechanical Engineering Course with Intake 60, to offer a single Course in Mechanical Engineering with Intake 120?
Ans.	Merger of Courses as per Broad Classification as per Annexure- 13 (Diploma or UG Level) of APH 2024-27 is ONLY Permitted.
Q. 75	We have Three Divisions in Computer Science Engineering and Three Divisions in Information Technology. Can we get Six Divisions in Computer Science Engineering after merging?
Ans.	Merging is permitted as per the nomenclatures given in Annexure 13, so that the Intake after merging shall be equal to the sum total of the individual Courses and Divisions provided the Faculty student ratio as maintained. Refer Clause 2.6 of APH 2024-27.
Q. 76	Can we merge B.E. Electrical Engineering Course with B.E. Computer Science Engineering Course?
Ans.	NOT permissible. Refer Annexure 13 of APH 2024-27 for the Courses permitted for merger.
Q. 77	We want to apply for reduction in Intake within a Division for certain Courses. What is the maximum number of UG and PG Courses, we can opt for reduction?
Ans.	There is no limit, any number of UG and PG Courses may be selected. However, the reduction in intake (value) within division is allowed ONLY as per the Provisions of APH 2024-27.
Q. 78	Ours is a Polytechnic Institution, want to reduce the Intake one of Course Namely Electronics and Telecommunication Engineering from 60 to 30. Can we do the same?
Ans.	Yes, In any Course, within a Division, (non-Zero) reduction (i.e. 60 to 30) is permissible.
Q. 79	Our Institution has become a University. Do we have to apply as a new University under Chapter I or can we apply for EoA as a University?
A:	You can apply for EOA as a University with change of Type of Institution (No need to apply as a new University under Chapter I). Refer Clause 2.19 of APH 2024-27.



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Q. 80	In a State, if one University is merged with another University (by State Government), how to change the name of the affiliating University under Course Tab.
Ans.	Select the Question available under Questionnaire “Do you wish to change the Affiliating University?” Then select the answer as “Yes” and select the name of new affiliating University from the drop down menu. Contact Regulation Bureau along with a request letter in the Letter head of the Institution enclosing copies of State Government resolution/ Gazette Notification. In such cases, NOC form State Government/ University are not required.
Q. 81	Name of our affiliating University does not appear in the affiliating University drop down.
Ans.	Contact Regulation Bureau for inclusion of the University name in the portal. Apply through CSS Portal
Q. 82	Our Institution was approved as a Private/ Un-aided Institution. Recently our Institution has been recognized as minority Institution. How to update this change in AICTE Portal?
Ans.	You can apply on the Portal for Change of Minority Status.
Q. 83	Our Institution has extended EoA upto 2025-26. When we apply in the Portal for Increase in Intake, the Portal is calculating the TER Charges. Are we not exempted from payment?
Ans.	Institutions approved for extended EoA are waived from paying TER Charges for simple Extension of Approval (EoA) ONLY for the extended years for the existing Programme(s) and Course(s) at the time of issue of Extended EoA. In the subsequent years (within the duration of Extended EOA), if the Institution intends to apply for any other Changes, the corresponding TER Charges as per Approval Process Handbook shall be paid. However, such Institutions are required to submit the application for EoA and maintain ALL the norms and standards as specified in the Approval Process Handbook.
Q. 84	Whether a State Technical University is required to take approval of AICTE to conduct Technical Courses.
Ans.	State Technical Universities do not require prior approval of AICTE to commence a new Department or Course and Programme(s) in Technical Education, however Universities have obligation or duty to maintain the standards and norms laid down by the AICTE from time to time.
Q. 85	Ours is a Deemed to be University/ Private University established under UGC Act offering Technical Programmes but not seeking approval from AICTE. What is the procedure for getting the Programmes approved by AICTE?
Ans.	Institutions Deemed to be Universities seeking approval for the first time from AICTE (in compliance to the order dated 03.11.2017 passed by the Hon’ble Supreme Court Order CA No. 17869-17870 / 2017) shall submit an application as a new Technical Institution (University). Private Universities interested in seeking approval for the first time from AICTE may submit an application as a new Technical Institution (University).



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Q. 86	Our University is 07 years old Private University approved by UGC. Whether Private University running technical Programmes/ Courses in Engineering, Management, Architecture, MCA, etc. are required to obtain AICTE approval?
Ans.	State Private Universities do not require prior approval of AICTE to commence a new Course and Programme(s) in Technical Education (Engineering, Management, etc.), however State Private Universities have the obligation or duty to conform to the standards and norms laid down by the AICTE from time to time. State Private Universities interested in seeking approval for the first time from AICTE may submit an application as a new Technical Institution (University). Refer Chapter-4 of APH 2024-27 for more DETAILS.
Q. 87	We would like to apply for a new Course, but the nomenclature is not available in the drop down. How to apply?
Ans.	If any Institution proposes to start a new Course whose nomenclature is not available in Annexure-11 of the Approval Process Handbook 2024-27, prior concurrence, as the case may be, by the Council for the same shall be necessary. For such concurrence, the Institution with due endorsement by the Registrar/Director of affiliating University/Board/Technical Institution shall submit detailed Syllabus and Curriculum and its nomenclature to the Policy and Academic Planning Bureau of AICTE before 30th November of the Calendar Year, to process the same in the respective Board. Only Recommended Courses Nomenclatures will be included in in the ensuing year APH.
Q. 88	Whether Faculty not recruited on Regular basis shall be considered for Faculty Student ratio?
Ans.	The contractual Faculty who have taught for 2 consecutive semesters in the preceding Academic Year on Full Time basis ONLY shall be considered for the purpose of calculation of Faculty. Refer Chapter 6 of APH 2024-27 for MORE DETAILS. Note: Part-Time faculty shall Not be considered for faculty student Ratio calculation.
Q. 89	a. Can we convert our First and Second Shift Diploma Courses into Degree Courses? b. We were running First Shift (180) and Second Shift (120), currently the portal shows a single number with both the Intakes. Because of this, we are getting deficiencies. Please change the Intake as that of the last year.
Ans.	For a and b : The Courses offered in the timings of Regular Shift, First Shift, Second Shift and Part Time shall be considered as Regular Courses. The Institutions shall have to fulfil all facilities such as Infrastructure, Faculty and other requirements to offer the Regular Courses as per the norms specified in the Approval Process Handbook for the Total Approved Intake and the Institutions may conduct the Courses in the timings of Regular Shift, First Shift, Second Shift and Part Time not exceeding the “Approved Intake” of each Course, as per the convenience of all stakeholders.



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Q. 90	<p>a. Our Institution wants to make admission under Lateral Entry in Engineering and Technology. Is there any provision in APH 2024-27?</p> <p>b. Whether Lateral Entry is permitted in Diploma?</p> <p>c. Whether students from SAARC Countries/ Foreign Nationals are permitted to admit under Lateral Entry in Engineering Courses?</p>
Ans.	For a, b and c: Refer CHAPTER 6 of APH 2024-27.
Q. 91	Institute applied for closure but due to certain deficiencies application is not approved by the council, in such case what institute will do?
Ans.	Please refer clause 2.21 in APH 2024-27.
Q. 92	We have an Approved Intake of 60 seats in Electronics and Communication Engineering in UG Course. Now we want to reduce the Intake by 30 in Electronics and Communication Engineering and in lieu of it can we would like to add the one Division of 30 students in lateral entry in Engineering UG Course.
Ans.	It is NOT permissible.
Q. 93	Whether our Institution can start ITI with same Infrastructure available in our Polytechnic?
Ans.	Yes. Refer Chapter VI of APH 2024-27. The Institutions may conduct skill development Courses of any other Regulatory Body using the existing facilities, or by creating additional facilities as per the provisions laid down in the norms and standards of the respective Regulatory Bodies without affecting the quality of education prescribed by both Regulatory Bodies after taking NOC from the Council.
Q. 94	What is the duration of MCA Course? Lateral Entry Permissible in MCA?
Ans.	Two Years. Yes, Lateral Entry is permissible. (Refer APH AY 2024-27, page no. 106)
Q. 95	For Under Graduate Degree Programme in Engineering Technology, whether Diploma qualified students will also be considered for admission on par with students passed 10+2 examination?
Ans.	Yes, in addition to Students passed 10+2, Students passed Diploma (in Engineering and Technology) will be considered, subject to vacancies in the First Year, in case the vacancies at lateral entry are exhausted.
Q. 96	How do we implement the rationalization of nomenclature suggested by the AICTE in Management Programme?
Ans.	The nomenclature of the Courses in Management after rationalization will be visible in your application. The revised nomenclatures are also communicated to all Universities. In case of difficulty in adopting the nomenclatures, the respective University shall be contacted or if the issue persists, raise your grievance in the Portal.
Q. 97	Our Institution has six UG Engineering Courses. How many Seminar Halls we need for running UG Programme?



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Ans.	Please Refer Annexure 3 of APH 2024-27.
Q. 98	Do we need Research Laboratory for each PG Course?
Ans.	Research Laboratory is to be provided for each Institution offering Post Graduate Courses. Refer Annexure 3 of APH 2024-27.
Q. 99	How the Mega and Metro Cities, Urban Area and Rural Area have been determined?
Ans.	The classification of cities has been made as per Census 2011 data. Refer Annexure-14 in APH
Q. 100	We are affiliated institute in rural area what is the concession fee per division is granted for EoA?
Ans.	For rural areas, there is no separate concession in TER Charges. For other benefits refer APH
Q. 101	We are running Five PG Courses in Civil Engineering. How many Professors with Ph.D. qualification are required?
Ans.	For every PG Course, there should be at least one Professor with Ph.D. qualification. Refer Annexure-5 of APH 2024-27.
Q. 102	What is the Faculty Student ratio to be maintained by the Institutions Deemed to be Universities/ Institutions having Accreditation/ Autonomous status?
Ans.	Institutions Deemed to be Universities/ Institutions having Accreditation (of any one or number of Courses)/ Autonomous status shall have Faculty: Student ratio as mentioned in Annexure 5 of APH 2024-2027. However, Deemed to be Universities / Institutions are maintain are better Cadre ratio in order to achieve excellence in Technical Education. All such Institutions shall create the necessary Faculty, Infrastructure and other facilities as per the prevailing norms.
Q. 103	In Annexure-4 subscription of journals, what is N?
Ans.	N is the Total number of Courses.
Q. 104	With reference to APH 2024-27, whether subscription of E-journal is mandatory.
Ans.	Refer Annexure-4 of APH 2024-27. Subscription of the journal will add value to the quality of Technical education and skill. However, subscription of E-Journals is mandatory for the Institutions offering PG Courses.
Q. 105	I want to know whether any applicant of the Organization can be the owner of the land or else if any member of the organization can give a lease to the applicant society. Moreover, does the lease agreement needed to be registered or not.
Ans.	Refer Annexure-1 of APH 2024-27.
Q. 106	Is it essential to have representative of AICTE in the Board of Governors?
Ans.	The suggested composition of Board of Governors for the AICTE approved Institutions has been given in Annexure-17 of APH 2024-27. Nominee of the All India Council for Technical Education is applicable to PGDM Institutions Only.



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Q. 107	Can we charge the Fee as per the Recommendation of National Fee Committee given in APH 2023- 24?
Ans.	Institutions have to contact the respective State Fee Regulatory Committee/State Government for finalizing the Fee.
Q. 108	We want to change the details which are non-editable/ read-only. How this can be done?
Ans.	If an Institution intends to modify the Non-Editable fields such as Land details, etc, it shall duly apply and after successful scrutiny of the details shall be edited by AICTE on the portal. TER charges shall be applicable.
Q. 109	Whether Affidavit can be submitted in e-Stamp Paper?
Ans.	Yes.
Q. 110	How much TER charges I need to pay for closure of institution
Ans.	No TER charges for closure of institution.
Q. 111	Is TER Charges refundable if application is rejected?
Ans.	TER Charges shall not be refunded in any case, if the application is processed and rejected as specified in the Approval Process Handbook. However, if application is rejected at the Level of Scrutiny/ Re-Scrutiny (as per Clause 1.8 Chapter-I of APH 2024-27) without availing the appeal provision, TER Charges as applicable shall be refunded to the Applicant/ Institution. Refer clause 1.4.2 of Chapter-I of APH 2024-27.
Q. 112	When we have established our Institution in 1980, we have got the Completion Certificate issued by the then Competent Authority, but we don't have Occupancy Certificate for 2023. How can we apply for EoA?
Ans.	Your Completion Certificate is acceptable. But your Institution require to submit, Structural Stability Certificate from the registered Structural Engineer (is to be submitted after the expiry of a period of thirty years from the issue of Completion Certificate).
Q. 113	How to get a copy of Corrigendum EoA / Corrigendum LoA in case of corrections made in EoA or LoA from AICTE Web Portal?
Ans.	Institution need to check drop down menu and click on 'Corrigendum EoA' or 'Corrigendum LoA' as the case may be, instead of clicking on 'EoA' or 'LoA' menu.
Q. 114	Whether e-Affidavit is mandatory?
Ans.	E-affidavit shall be generated automatically on the portal. The generated affidavit has to be duly signed on Rs 100/- Stamp paper.
Q. 115	How can an Institution apply for National Digital Library?



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Ans.	Ministry of Education under its National Mission on Education through Information and Communication Technology (NMEICT) has initiated the National Digital Library (NDL) pilot project to develop a framework of virtual repository of learning resources with a single window search facility. The pilot project is devising a framework suitable for future scale up with respect to content volume and diversity to become a full-blown National Digital Library of India over time. It is being developed at IIT Kharagpur. To apply, Institutions have to log on to https://ndl.iitkgp.ac.in/ and go to Institutional Registration. It is offered at absolute Free of Cost.
Q. 116	What is Academic Bank of Credits (ABC)? How to apply?
Ans.	Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities. Only NAAC-accredited universities and colleges with a minimum 'A' grade can register under the ABC scheme. Visit https://services.india.gov.in/ for more information.
Q. 117	What is Food and Safety Act 2006? How to comply with its norms?
Ans.	It is an act under Ministry of Health and Family Welfare to consolidate the laws relating to food and to establish the Food Safety and Standards Authority of India for laying down science based standards for articles of food and to regulate their manufacture, storage, distribution, sale and import, to ensure availability of safe and wholesome food for human consumption and for matters connected there with or incidental thereto. The provision under the act is available at http://www.fssai.gov.in/home/fss-legislation/food-safety-and-standards-act.html . The Canteen/ Mess running in all AICTE approved Institutions should obtain a certificate from the Local Self Government/ any other Competent Authority stating that the same is complying with the norms and standards mentioned in the Act.
Q. 118	Is it necessary to provide details for Quality Education Mandate?
Ans.	Yes, Mandatorily.
Q. 119	Is it permitted to change Minority status to Non Minority?
Ans.	Yes, it is possible to change by applying on portal.
Q. 120	If a Central University taking approval for engineering programme at PG Level only and running Management, MCA programme is it mandatory to take approval of AICTE for all other technical programme?
Ans.	Yes, it is mandatory, No partial approval for the Technical programme/ courses shall be issued to Universities as per Clause 4.4 of APH 2024-27.
Q. 121	Is DSC mandatory for submission of online application for New and Existing Institutions?
Ans.	Yes, it is mandatory, as per Clause 1.4.6 of Chapter-I of APH 2024-27
Q. 122	Existing institutions can start new programme/ level in engineering?
Ans.	Yes, Existing institutions can start New engineering program as per Clause 2.7 of Chapter-II of APH 2024-27.
Q. 123	Whether AICTE will give approval for Technical courses at Diploma /Degree level in Regional language?
Ans.	Yes, Additional division of 30/60 seats in Regional languages against each course as per Clause 2.6 of Chapter-II of APH 2024-27.



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Q. 124	It is possible to have Collaboration and Twinning programme between Two Indian Institutions/ Indian and Foreign Universities?
Ans.	Yes, As per the Clause 3.2 of Chapter-III APH 2024-27 Institutions fulfilling the conditions are eligible to start program/ courses under Collaboration and Twinning.
Q. 125	What are the requirements of Infrastructure for Online education compared to ODL education?
Ans.	Refer Clause 5.3 of Chapter-V APH 2024-27 to know about infrastructure requirements.
Q. 126	Whether Govt aided Technical institutions running self-financing courses need to pay TER Charges ?
Ans.	Yes. Government Aided Institutions are NOT Exempted from payment of TER Charges from this A/Y 2024-25.
Q. 127	Whether TIN/GST number for any Industry is Mandatory in order to have MoU with AICTE approved Institutions?
Ans.	YES. Refer Chapter-VI of APH 2024-27.
Q. 128	Whether Lateral entry admission is considered for the enrolment calculation under reduction in intake category of punitive action.
Ans.	Yes, Institute having less than 50% admission in last 5 years along with lateral entry admission is considered as per Clause 6.12 (a) of APH 2024-27.
Q. 129	Whether any institution can have affiliation with two different Universities?
Ans.	Yes. Refer Clause 2.6/2.7 of Chapter-II APH 2024-27.
Q. 130	Whether Standalone B.HMCT college can apply for closure and start New program in same establishment ?
Ans.	Yes, Simultaneous Closure of One Program and Opening of New Program Permitted.
Q. 131	Can a State Public Universities start MCA Programme?
Ans.	State Public Universities are permitted to Start any Technical Program (including MCA) without prior approval of AICTE. However, all the University need to maintain Norms & Standards prescribed by AICTE for running such programs from time to time.
Q. 132	Is it necessary to have two seminar halls and Office with 300 Sq.Mts for running MBA and MCA Courses.
Ans.	There should be separate seminar hall for MBA and MCA. Since MBA and MCA are two different programme.
Q. 133	Provide list of courses / areas that can be offered / started in ODL / OL mode by existing Standalone Engineering Institutions.
Ans.	Please refer Clause 5.3 of Chapter-V of APH 2024-27. Affiliated Engineering Institutes are NOT permitted to Offer ODL / OL Courses.
Q. 134	After the Merger of two courses under the same Major Discipline, what will be the allowed maximum intake?
Ans.	Intake after merger shall be equal to the sum total of individual courses.



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Q. 135	We would like to apply for two new courses, one in B.E CSE (AI and ML) and the other one in B.E CSE (Data Science) under CSE department which is already running B.E. CSE for which SAR submitted to NBA.
Ans.	B.E CSE (AI and ML) and B.E CSE (Data Science) can be applied without NBA Accredited Courses along with existing CSE, PROVIDED the Institute needs to fulfill Infrastructure and Faculty Requirements as per APH 2024-27 Norms and Requirements.
Q. 136	Is it possible to get approval for New course in Emerging Area by reducing intake from 180 to 120 in Mechanical Course (without NBA)?
Ans.	Yes. However, Institute needs to fulfill other conditions as per APH 2024-27.
Q. 137	What is the procedure for merging UG and PG courses running in same institute with one college ID?
Ans.	UG courses can't be merged with PG courses. Merger allowed only at Respective Level. Kindly Refer 2.18 of Chapter-II of APH 2024-27.
Q. 138	AICTE has made mandatory for the class 3 DSC, for 2 members. Whether the DSC should be procured in the same name for both or separately as specified by AICTE.
Ans.	DSCs should be procured as specified by AICTE, separately for each individual by position /Designation.
Q. 139	Please specify the eligibility conditions for grant of approval for ODL / OL courses.
Ans.	Please refer Chapter-V of APH 2024-27.
Q. 140	Addition of new courses in Conventional /Traditional Disciplines is permitted?
Ans.	Addition of new courses in Conventional /Traditional Disciplines are permitted.
Q. 141	Please allow same courses at diploma & degree levels in engineering with total maximum intake of 120 (Diploma + Degree) without any additional requirement of laboratories, Workshop, Seminar hall and NBA.
Ans.	Please Refer New Program /New Level Clause in Chapter-II and Annexure-3 of APH 2024-27.
Q. 142	Can we go for restoration of intake of only few courses ?
Ans.	Yes.
Q. 143	Can we apply for New Course in existing Diploma college within Maximum Allowed Intake?
Ans.	Yes, if the institute fulfills conditions laid down in APH 2024-25 (As such there is no concept of Maximum Intake).
Q. 144	Mechanical Engineering course is Accredited by NBA is having 180 Intake now. Is it possible to start new course in Emerging Area by reducing the intake from 180 to 120 in Mechanical Engineering?
Ans.	Yes, if institute fulfills conditions laid down in APH 2024-27.
Q. 145	Whether reducing seats in MCA and MBA can be used for additional courses in B. Tech Program?



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Ans.	No, MBA and MCA are altogether different Programs.
Q. 146	Earlier Physics and mathematics were mandatory subjects in 10+2 level to take admission to Engineering. Are these subjects NOT mandatory from 2024-25?
Ans.	Please refer Annexure-8 of APH 2024-27. Concerned State Authorities / Universities will decide on the eligibility criteria for admission to Engineering courses.
Q. 147	Can Autonomous and Non-autonomous Institutions under the same TRUST in the same city can be merged?
Ans.	Yes. However, Affiliating University will decide regarding Continuation of Autonomous Status after merger.
Q. 148	We are running MCA and Management courses, do we have to pay TER charges?
Ans.	Yes.
Q. 149	Is it possible to merge Diploma Institution into Degree Institution under same trust or Society?
Ans.	Yes. Refer APH 2024-25 for other conditions.
Q. 150	Our institute is under Extended EoA, shall we require to apply for EoA annually. As per APH 2024- 27, in which category we should apply (EOA based on self-disclosure or Extended EoA)?
Ans.	Yes. EoA based on self-disclosure. Only Data Needs to be Uploaded / Updated on the Portal.
Q. 151	We have closed our MCA Program / Course During 2012-13. Now We wish to Offer MCA Course from the Academic Year 2024-25. Shall we need to apply as New Institutions or Existing Institution.
Ans.	As an Existing Institutes can start MCA as a New Program by full filling the conditions of APH 2024-27. If Institutions already closed in 2012-13 then, your institution should apply as New Institute.
Q. 152	When will inspection for Merger of Institutions take place (after shifting the facilities from child institution to parent institution or before)?
Ans.	EVC will take place only after Scrutiny. Refer APH 2024-27. EVC will check for all the facilities required to run the courses after merger as per the outcome of SC/Re-SC once the facilities are created/shifted within the stipulated time.
Q. 153	In case of merger, kindly clarify whether facilities such as labs equipment need to be shifted from child to parent institute before EVC visit or after approval it has to be shifted?
Ans.	EVC will take place only after Scrutiny. Refer APH 2024-27. EVC will check for all the facilities required to run the courses after merger as per the outcome of SC/Re-SC.
Q. 154	The Nomenclature of PGDM Part Time and Executive PGDM programme is NOT available in nomenclature list.
Ans.	No Part Time Courses allowed. Now all the courses need to be conducted in Regular mode or in Online / ODL mode.
Q. 155	What is the Student Faculty Ratio for MBA programme?
Ans.	Refer Annexure-5 of APH 2024-27.



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Q. 156	If there is a break in EOA for MBA program for more than six years and If it is a State University and MCA Department has AICTE approval. what is the procedure for getting AICTE approval for MBA program?
Ans.	University department has to apply as a New Program along with MCA (under the same PID).
Q. 157	We have applied on the online portal for EoA do we need to submit the hard copy of documents to the Regional Office.
Ans.	Not Required
Q. 158	Want to start standalone PGDM college using extra land with us. The land is in the name of society but building plan in the name of existing college. Can we need building plan in the name of new Institute.
Ans.	If the existing land and building as required are as per the APH 2024-27 for the Standalone Institution with proper demarcation.
Q. 159	What is the eligibility criteria for standalone ODL Institutes to apply for EOA
Ans.	Kindly refer Chapter 5 of APH 2024-27.
Q. 160	For Category I & II Autonomous Institutions (Institutions Deemed-to-be-University (DUs)) for starting new programs or increasing the seats is NBA accreditation compulsory.
Ans.	NO. Please Refer Chapter IV of APH 2024-27 for More Details.
Q. 161	Can we start new program MCA in existing engineering institutes having already 300 seats
Ans.	YES. As a New Program under the Clause New Program/Level of Chapter-II of APH 2025-27.
Q. 162	UG Engineering College having sanctioned intake of 300 with 5 courses. Can we add new course with intake 60 by reducing intake of two existing courses by 30 each?
Ans.	YES. Even without reducing the seats in existing courses New Course can be added subject to fulfilling the Conditions as mentioned in Chapter-II of APH 2024-27.
Q. 163	Is the TER Charges applicable for reinstatement (restoration) of seats from 30 to 60.
Ans.	Yes, if reduction is due to punitive action. Refer APH 2024-27 for more details.
Q. 164	Is an PGDM institute get additional 60 seats for this year 2024-27, without NBA
Ans.	Yes. Refer Chapter-II of APH 2024-27.
Q. 165	Is it possible to modify land details? Because the current land norm is less than that was required at the time of starting of the college. Please allow to modify, so that we can use Excess Land.
Ans.	No, however permission will be given to use surplus land to run other educational institutions (not for coaching / tuition centers, etc.). Refer Chapter-VI of APH 2024-27.
Q. 166	We are having total intake of 240. We would like to restore the seat of Electrical Branch from 30 to 60. Which documents are required? what is the difference between the reinstatement and restoration of seats.
Ans.	For documents refer Annexure-2. Re-instatement is used normally to bring back the reduced intake to original value (Reduced by the institute itself). Restoration normally used to bring back the reduced intake to original intake (reduced by AICTE due to punitive action).
Q. 167	Whether institute can apply for Emerging Area Course by closing the Existing course?



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Ans.	Yes. As per the procedure laid down in APH 2024-27.
Q. 168	To start MCA in an existing aided college, Is AICTE approval should be taken first or University Approval?
Ans.	AICTE approval first. However, NOC from affiliating University/State Government (as applicable) is required before the start of the Academic session.
Q. 169	We have only traditional courses in B.E. UG Level and got less admission i.e. less than 50 % hence we like to reduce 60 seats of a traditional course from 120 seats to offer Emerging course with 60 seats for effective utilization of infrastructure.
Ans.	Yes possible. However, other Conditions as Prescribed in Chapter-II of APH 2024-27 needs to fulfilled.
Q. 170	Regarding New Course addition, our college has four accredited NBA course, without changing the overall intake of the college, shall we reduce one division in existing course. and shall we able to start new course in Emerging field but available as listed in Emerging Area course list specified in AICTE Handbook 2024-27.
Ans.	YES.
Q. 171	Can we transfer the seats from one course to the other, like 30 seats from MBA(IT) to MCA?
Ans.	No. But reduction in MBA IT is allowed.
Q. 172	Institution having Autonomous status affiliated to State Public University can apply for grant of approval for ODL
Ans.	No. Affiliated institutes are not allowed. Refer Chapter-V of APH 2024-27.
Q. 173	We reduced intake last year in Civil Mech. and ECE. Are we eligible to apply for additional courses in Emerging areas like Artificial intelligence, Data science etc. without NBA?
Ans.	Yes. The benefit against the reduced intake in the earlier Academic Year cannot be availed during the current year. Refer Chapter-II of APH 2024-27 for more details.
Q. 174	Can we apply for two Management Courses in New College?
Ans.	Yes, as per the conditions mentioned in APH 2024-27.
Q. 175	For Merger of Institution, who has to apply? Is it the Parent Institution or the Child Institution?
Ans.	The Institution Identified as Parent Institution.
Q. 176	In case of merger of institution is rejected at Scrutiny/Re-scrutiny level, will the full TER charges refund?
Ans.	No, Full TER charges shall not return, for more clarity please refer to clause 1.4.2. of APH 2024-27.
Q. 177	Can we opt all 300 intake of 30 division size?
Ans.	Yes, the institute may opt for 30 division size up to total 10 divisions for 300 intake capacity.
Q. 178	Is it possible to reduce Mechanical Engineering from 180 to 60 intake.
Ans.	As Mechanical Engineering is a core branch and cannot be reduced beyond 50% of total intake capacity. Hence Mechanical Engineering can be reduced up to 90 intake.
Q. 179	What is the procedure to Reduce the Land area? We having enough Land as per norms, is it possible to reduce it ?



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Ans.	Land Area can't be reduced. However, NOC will be issued to eligible institutes for the use of excess land for running other educational Institutions.
Q. 180	We want to reduce our B. Tech EEE course intake from 60 to 0.
Ans.	It is NOT Reduction but Closure of Course. Please apply on portal. Refer Annexure-2 of APH 2024-27 for documents required to be submitted.
Q. 181	We are deemed to be university. if we want to increase in our intake so do we need approval of AICTE?
Ans.	Yes, All Deemed-to-be-Universities require approval of AICTE. Refer Chapter-IV of APH 2024-27 for more details.
Q. 182	We are a NAAC accredited MBA Institute affiliated to the University of Mumbai. If we wish to start MBA (IEV) which is one of the Emerging areas, Is it must for us to have NBA accreditation?
Ans.	Please refer Chapter-II of APH 2024-27 & Annexure-9 for More details.
Q. 183	We are Autonomous and have NAAC accreditation A+ grade till 2022 pl clarify whether our TER charges will be waived in case of Extended EOA
Ans.	Autonomous Institutes are eligible for Multiple years EOA. Please refer Chapter-II of APH 2024-27.
Q. 184	We are an Autonomous Institution, want to apply for ME Programme in CSE (AI&ML) but this Programme is not offered by the affiliating university, Can AICTE will permit us to start the Programme.
Ans.	NO. It is mandatory to have University NOC before the start of the academic session / to start the course.
Q. 185	Procedure to change the name of course?
Ans.	Apply online through AICTE portal and the both course names should be from same basket as per Annexure 13 of APH 2024-25
Q. 186	Can we change our society /trust/company for existing institute?
Ans.	No, cannot change
Q. 187	Is AICTE web-portal permits the deficiency report for the online submitted application?
Ans.	Yes.
Q. 188	We are running MCA and Management courses do we have to pay TER charges?
Ans.	Yes.
Q. 189	How many seats allowed to an institution under NRI category?
Ans.	Five percent (5%) of seats within "Approval Intake" shall be allowed for admission under NRI Category
Q. 190	If an Institute not applied for EoA in preceding academic year, How Institute will apply for the next academic year for EoA?
Ans.	Such Institute shall be considered as "Break-in-EoA" and will apply next year under Break-in-EoA.
Q. 191	Institute applied for closure but due to certain deficiencies application is not approved by the council, in such case what institute will do?
Ans.	Please refer clause 2.21 in APH 2024-27.
Q. 192	Can an affiliated institute shall do reduction in Intake by itself on the portal?



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Ans.	Institute is required to apply our portal and reduction in Intake shall be communicated after following due procedure.
Q. 193	Is TER charges applicable for Minority Institutes?
Ans.	Yes, TER charges is applicable for Minority Institutes also. kindly refer clause 2.3.2 table 2.1 in APH 2024-27.
Q. 194	We have applied on the online portal for EoA do we need to submit the hard copy of documents to the Regional Office.
Ans.	Not Required
Q. 195	Our institute building is much older and is a kind of heritage building running technical course of specialized nature since long. Do we need to adhere with current infrastructure norms?
Ans.	Refer Chapter-VI of APH 2024-27.
Q. 196	Is there any provision for Gifted and Talented student for admission in technical course?
Ans.	Two supernumerary seats shall be accorded by AICTE in its approved institutions. Further refer Chapter-VI of APH 2024-27.
Q. 197	As per APH 2024-27, Can an institute apply for conventional new courses?
Ans.	Yes, Institute may opt for conventional/emerging/multidisciplinary/Region Specific areas subject to fulfillment of other conditions in the APH 2024-27 clause 2.6.
Q. 198	Does NOC for Additional course from affiliating university/board is required?
Ans.	Yes, NOC is required for additional course from affiliating university/ board (Refer Clause 2.6).
Q. 199	What is the division size as per APH 2024-27?
Ans.	The division size shall be 15/30/60 (as applicable at Different levels) as mentioned in APH 2024-27.
Q. 200	Which are the core branches in which more than 50% reduction is not allowed?
Ans.	Agriculture Engineering, Automobile Engineering, Chemical Engineering, Civil Engineering, Computer Science, Electrical Engineering, Electronics Engineering, Food Technology, Industrial Engineering, Instrumentation, Mechanical Engineering, Metallurgy, Mining Engineering and Textile Engineering (and Allied Branches). Refer to the clause 2.6 of APH 2024-27.
Q. 201	Ours is a new institute and our Application is rejected; how shall our institute apply for APPEAL?
Ans.	For New institution: Institute is required to press Appeal Button through institute login.
Q. 202	Is it mandatory to attach Digital Signature Certificate (DSC) in documents?
Ans.	Yes, it is mandatory to attach Digital Signature Certificate (DSC) in documents.
Q. 203	I have submitted application in wrong category, how shall I correct it?
Ans.	As per APH 2024-27, you can re-open the application before due date.
Q. 204	Does AICTE offer Approved Courses in other than regular mode or shift?
Ans.	Kindly refer to Chapter-VI of APH 2024-27.



Approval Process 2024-25

Frequently Asked Questions

Q. 205	Can Closed child institute intake be added to parent institute?
Ans.	Yes, Permitted
Q. 206	Merger of two institutes from two different trust/society/ company (section8) can be done?
Ans.	This is permitted, ONLY, if legally allowed as per the provisions of Trust/Society/Company.
Q. 207	We were placed under No admission status last year; what category shall be eligible for us to apply?
Ans.	You shall apply for Restoration AS PER Clause 2.16 of APH 2024-27.
Q. 208	We voluntarily reduced seats in core branch last year, but now want to restore its original intake allotted?
Ans.	You may apply on portal for increase in intake.
Q. 209	What kind of applications by institutions can be submitted round the year?
Ans.	Refer to Clause 2.22 (Category -2) of Chapter- II of APH 2024-27.
Q. 210	We are running Regular courses in Artificial Intelligence and Data Science in PG, Can we apply for these course in ODL/OL mode for Approval Process, will that affect our previous intake?
Ans.	Kindy refer to the Chapter-V of Approval Process Handbook 2024-27
Q. 211	As an Institute of Eminence, we like to apply for OL/ODL mode, how shall we proceed for approval Process 2024-25?
Ans.	The Institute shall apply online as per Chapter-V of Approval Process Handbook 2024-27.
Q. 212	Due to pandemic, we have not seen growth in admission for last two years, this year we would like to apply for closure, shall we proceed for closure of courses or closure of institute?
Ans.	It is up to the institute to apply for closure of course/ closure of institute.
Q. 213	We are Applying under New institution category under section 8 of Company Act. Our focus is on only Programming based nomenclature, can we proceed for Approval Process 2024-25?
Ans.	Yes, you may apply over portal as per Chapter-I of Approval Process Handbook 2024-27.
Q. 214	Total how many institution level committees need to be created in a new institution?
Ans.	Kindly refer Chapter-VI of Approval Process Handbook 2024-27.
Q. 215	We didn't take approval during and after pandemic, but this year we like to apply for Approval Process 2024-25?
Ans.	The institute is required to apply under Break-in-EoA.
Q. 216	Our building lease agreement is expiring in next academic year. Do we need to renew it for approval process 2024-25?
Ans.	Yes, it is required to be renewed for the term as mentioned in APH 2024-27.
Q. 217	Can I get payment receipt for TER charges paid?
Ans.	Yes, payment receipt will be generated by the portal and forwarded to the registered email id.



Approval Process 2024-25 Frequently Asked Questions

Q. 218	What is to be done if payment status is failed?
Ans.	You can make repayment, only if “payment failed” confirmation is received over registered email.
Q. 219	What is the qualification for the Director/Principal of Technical institution?
Ans.	Kindly refer to 7th CPC Gazette notification dated 1st March 2019, followed by circulars/ notification issued on web-site from time to time.
Q. 220	When can an institute update the faculty details over the portal?
Ans.	Faculty update tab is available round the year.
Q. 221	Can I apply for new course in emerging area without having NBA?
Ans.	Yes. Please refer clause 2.6 of APH 2024-25
Q. 222	Can I close the core branches?
Ans.	Yes, the institute can apply for closure of core branches. However, NO increase in intake or new course shall be granted in lieu of this complete closure.
Q. 223	Whether it is mandatory to take NOC from state board for closure of course and increasing intake within sanction intake prior submitting the application?
Ans.	Yes, NOC from Affiliating body is essential for closure.
Q. 224	The institute has reduced the seats in certain courses during last two years. Can institute start new course without NBA?
Ans.	Yes. Please refer to the APH 2024-25 provisions of Clause 2.6 of Chapter-II.
Q. 225	Whether permission of Affiliating university is required for merger of institute under same society/trust?
Ans.	NOC from affiliating body is essential.
Q. 226	The institute is intending to shift location. Can they shift immediately to new location and start or does it need to wait for complete approval and inspection?
Ans.	Please refer to the provision 2.17 of APH 2024-27.
Q. 227	Can institute convert existing polytechnic institute to degree engineering institute this year?
Ans.	Yes, the institute has to apply as per the provision of 2.14 of APH 2024-27.
Q. 228	We want to increase MCA intake from 60 to 120, Is NBA accreditation required for this?
Ans.	The institute not having NBA accreditation can apply for increase in intake by fulfilling the conditions mentioned in clause 2.6 of APH 2024-27.
Q. 229	A society running MBA and engineering institutes. Can these institutes be merged?
Ans.	YES. Please refer to the clause 2.13 of APH 2024-27.



Approval Process 2024-25

Frequently Asked Questions

Q. 230	The course offered in the timings of part time shall be considered as regular courses. Whether all such institutions shall have to fulfill all facilities such as infrastructure, faculty and other requirements?
Ans.	YES. However AICTE does not recognize / approve / grant approval for part time courses. Refer provisions of Chapter-VI of APH 2024-27.
PGDM Institutions	
Q.231	What is the manpower requirement for an Existing standalone PGDM institute running ODL programs and applying for EOA?
Ans.	AICTE Approval for any Programmes/Courses is Annual in Nature. The Changes mentioned in APH 2024-27 are applicable for both New and Existing Institutes from the academic year 2024-25.
Q. 232	Can an Institute which split into two institutes (entities) PGDM Institute and MMS/MBA Institute under the same trust as per AICTE notification from year 2020, now merge back to becoming one single entity as they were in 2019? If yes, can they run the both standalone PGDM and MMS/MBA affiliated to the University in the same building?
Ans.	NO. Institutes which are running PGDM/PGCM Programmes/Courses in standalone mode are NOT permitted to start or merge any Post Graduate Programmes/Courses in Management (MBA) affiliated to any University. However, The Institute can start or add other Programmes/Courses in Engineering and Technology, Applied Arts and Crafts, Planning, Design and Under Graduate courses in Management and Computer Application affiliated to any University/Board.
Q. 233	Can an Institute that is running MBA/MMS course affiliated to the University, now start a new full time PGDM course in the same Institute and infrastructure.
Ans.	NO.
Q. 234	Whether PGDM Institutions can Increase Intake or Start New Course without NBA.
Ans.	Yes. Increase Intake or New Course(s) (other than Post Graduate courses in Management like MBA affiliated to any University) can be Started without NBA. However, additional Infrastructure and Faculty as mentioned in APH is required.
Q. 235	As per Chapter 2, Clause No. 2.6 l, it states that institutions shall be eligible for an additional one division with 15/30/60 seats (as supernumerary in each course at all levels exclusively for working professionals subject to conditions). (a). Is it going to be only on Saturday-Sunday batch? (b). Can it be run in the same infrastructure facilities? (c). Is there a need for additional faculty members to fulfil the student-faculty ratio?



Approval Process 2024-25 Frequently Asked Questions

Ans.	<p>(a) NO. The Concept of Working Professionals is to have Flexible timings in Regular Mode (Face to Face mode) with the condition of Course Duration NOT Less than the Normal Course duration (It should be always more than regular day time students course duration) apart from fulfilling total contact hours for the entire Course duration as prescribed by the Affiliating University/as applicable to regular day students. Accordingly, the classes are expected to be conducted in evening hours on all week days and Saturday & Sunday (including holidays). Also, Syllabus and Examination system shall be same as the one applicable to regular day time students.</p> <p>(b) YES. There is NO separate Infrastructure Required.</p> <p>(c) YES. As per applicable AICTE student faculty ratio. Guidelines for Working Professionals may be referred for details.</p>
Q. 236	For Fellow program in management, Chapter 2, Clause No. 2.12 (g), number of research scholars with each Professors - 6 and with Associate Professor – 4, number for Assistant Professors to be admitted is not mentioned?
Ans.	The Faculty Members with Experience will be considered for guiding candidates under FPM. Accordingly, the Assistant Professor (Maximum Two), Associate Professor (Maximum Four) and Professor (Maximum Six) level Faculty with Ph.D qualification (along with experience as desirable and applicable) are ONLY Permitted to Guide the Candidates under FPM.
Q.237	Can Stand Alone Institutions scoring above 600 in NBA be eligible for starting open and distance learning programs?
Ans.	NO. It should be NBA Score of Above 700 on a scale of 1000 in case of Stand-Alone Institutions.
Q.238	We are Standalone Institutions offering PGDM Courses. Can we apply for ODL and/or Online Courses?
Ans.	Yes. Subject to fulfilling eligibility conditions mentioned in Chapter- 5 of APH 2024-27. Refer Chapter 5 of APH 2024-27 for more details.