



प्रो. राजीव कुमार
सदस्य सचिव
Prof. Rajive Kumar
Member Secretary



सत्यमेव जयते



अखिल भारतीय तकनीकी शिक्षा परिषद्
(भारत सरकार का एक सांविधिक निकाय)
शिक्षा मंत्रालय, भारत सरकार
नेल्सन मंडेला मार्ग, वसंत कुज, नई दिल्ली-110070
दूरभाष : 011-29581399
ई-मेल : ms@aicte-india.org

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
(A STATUTORY BODY OF THE GOVT. OF INDIA)
Ministry of Education, Govt. of India
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070
Phone : 011-29581399
E-mail : ms@aicte-india.org

File No. AICTE/P&AP/APH/2023-24/02

24.08.2023

CIRCULAR

To,

All Directors of State Technical Board and
All Principals of Polytechnics,

Subject: - Guidelines for running Diploma Program for Working Professionals in AICTE Approved Institutions.

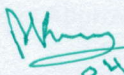
Respected Madam/Sir,

AICTE Approved Institutes are eligible to run Diploma Program/Courses from the A/Y 2023-24 for the working Professionals ONLY in the approved disciplines/courses. The following guidelines for running the courses: -

01	Courses & Intake	
i.	Permitted Courses	AICTE Approved Courses.
ii.	Number of Courses	Maximum Three Courses per Institute
iii.	Permitted Intake per Course	30(Over and above the approved intake)
iv.	Minimum Admission Required to Run the Course	1/3 of the Approved Intake in each course
02.	Eligibility for Admission	
i.	Professionals working in Registered Industry / Organization (Central / State) / Private/ Public Limited Company/ MSMEs located within 50Km radial distance from the Institute.	
ii.	Minimum of ONE Year Full time / Regular working Experience	
iii.	Qualification Same as candidates eligible for Lateral Entry to Second Year (As Specified in Approval Process Handbook published by AICTE from time to time) (Appendix-I in Approval Process Handbook 2023-24)	
03.	Duration of the Course	
i.	Same as Lateral Entry to Second Year with a total course duration NOT less than TWO years, so as to fulfill the total contact hours as prescribed by the Department of Technical Education for completion of duration of the course.	

ii.	Timings for conduct of classes normally shall be in the evening hours/any flexible convenient timings in alignment with timings of Industry / Organization.
iii.	Mode of Conduct of Classes shall be as applicable for Regular Programs as defined in the AICTE Public Notice Vide. No. AICTE/AB/Academic/2020-21, dated 13 th August, 2020
04.	Academic Requirements
i.	Total Credits as specified in the AICTE Model Curriculum (or) State Department of Technical Education are required to be earned for getting the Diploma
ii.	NSQF aligned courses at appropriate level may also be considered and given the weightage/credits.
iii.	Up to 40% of credit transfer is permitted through MOOCs / SWAYAM, where ever available as per the norms of Board of Technical Education/AICTE
05	Faculty & Staff Requirement
i.	As per the prevailing AICTE Norms (or) Existing Faculty in the Institute / Industry Experts as per AICTE Norms are permitted with additional remuneration / honorarium as per the State Government/DTE/ University/Institute Norms.
ii	Existing staff (Technical / Supporting) are permitted with additional remuneration / honorarium as per the State Government/DTE/ University/Institute Norms.
06	Infrastructure Requirements
	Existing Infrastructure can be used
07	Mode of Admission or Admission Policy
i.	As per the Technical Education Department (DTE) /State Admission Policy. In absence of any such Admission Policy in respect of working professionals, institute can devise transparent mechanism for short listing the eligible candidates in a highly transparent manner based on Merit of the Qualifying Examination.
ii	Reservation Policy of the respective State/UT is applicable.
08	State Government / DTE Requirements
	DTEs shall affiliate the Working Professionals admitted in AICTE Approved Institutes for Diploma Courses under this Policy in regular mode.
09	Other Requirements
	AICTE Approved Institutes shall fulfill any other requirements as specified / required which are notified from time to time.

Your Sincerely,


24.8.23
(Prof. Rajive Kumar)
Member Secretary