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अखिल भारतीय तकनीकी शिक्षा परिषद्

(भारत सरकार का एक सौविधिक निकाय)

(मानव संसाधन विकास मंत्रालय, भारत सरकार)

नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110070

**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**

(A Statutory Body of the Govt. of India)

(Ministry of Human Resource Development, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070

AICTE/Adv/AB/APH/2022-23

Date: 06.12.2021

To,

**The Vice Chancellor/Director/Principal,  
All Technical Institutions/Universities**

**Subject;- Approval Process 2022-23**

Greeting from All India Council for Technical Education

AICTE is in the process of finalization of Approval Process Handbook 2022-23. Shortly, APH 2022-23 shall be released to be followed by Public Notice inviting application for grant of approval for A/Y 2022-23.

Details of mandatory Documents/Certificates/NOC's etc. required for processing and granting of Approval is provided in the APH of each years. Over the years, it has been observed that the Institutes submit their online application and fill-up all the details but in many cases they fail to produce the mandatory documents required for granting approval. This results in avoidable delay in processing the application and granting of approval. In many cases applications are being rejected because of non-availability of required documents/Certificates/NOC's etc. In most of the cases the processing of application is delayed/rejected which again results in dissatisfaction among the Stakeholders. If all the required documents are made available to the Committee, the application can be processed and Approval can be granted at the initial level of Scrutiny/EVC and consecutive appearance before Standing Hearing Committee/Standing Appellate Committee can be avoided.

In view of the above, to smoothen and to make the Approval Process hassle-free for the Stakeholders/Technical Institutions, the Council requests them to obtain ALL the mandatory documents required for their category of application at the time of submission of application itself. Some of the common documents asked include the following:-

1. NOC from affiliating University/Board/State Govt. for Increase in Intake/New Course/Programme.
2. Approved Building Plan
3. Occupancy Certificate/Completion Certificate etc.
4. Barrier Free Environment.
5. Fire Safety Certificate.
6. Digital Signature Certificate (DSC) for filling of online application and attestation of uploaded.
7. Requisite proof of Faculty qualification/Salary paid etc.

The above list is indicative and not exhaustive. The new applicants/stakeholder and all approved Technical Institutions are requested (In their own interest) once again to be ready with all the required documents before sitting for filling of online application for Approval w.r.t A/Y 2022-23.

*Rajendra B. Kakde*  
06/12/21  
(Prof. Rajendra B. Kakde)  
Advisor, Approval Bureau

