USER MANUAL FOR QUALITY EDUCATION MANDATE

(ONLY FOR ENGINEERING UNDER GRADUATE INSTITUTES)

All India Council for Technical Education (AICTE)

Contents

Icons for Buttons

Please refer following table in case of any confusion with buttons.

S. No.	Icon	Meaning
1		Save Record
2		New Record
3		Delete Record
4		Search Record
5		Collapse
6		Expand
7		Notification by AICTE
8		Navigation to next record in list
9		Navigation to previous record in list
10		Navigation to next set of records in list
11		Navigation to first set of records in list
12		Navigate to last record
13		Navigate to first record

QE Mandate Screen

1) Login to AICTE portal using existing login Credentials.
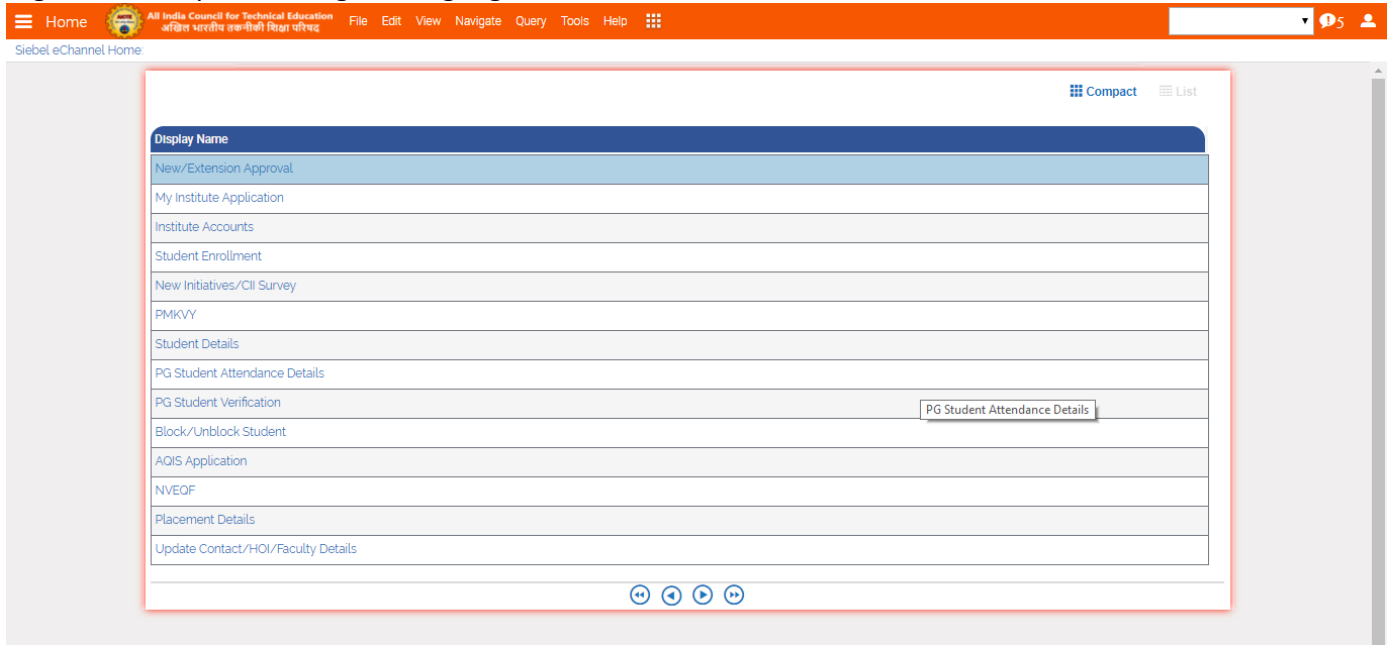
2) Compact view or list view will be visible, press ctrl+shift+A from keyboard. Click on **Quality Education Mandate Screen.**

3) In **Quality Education Mandate Screen,** there will be Institute Details UG (Engineering & Technology) tab as shown below.

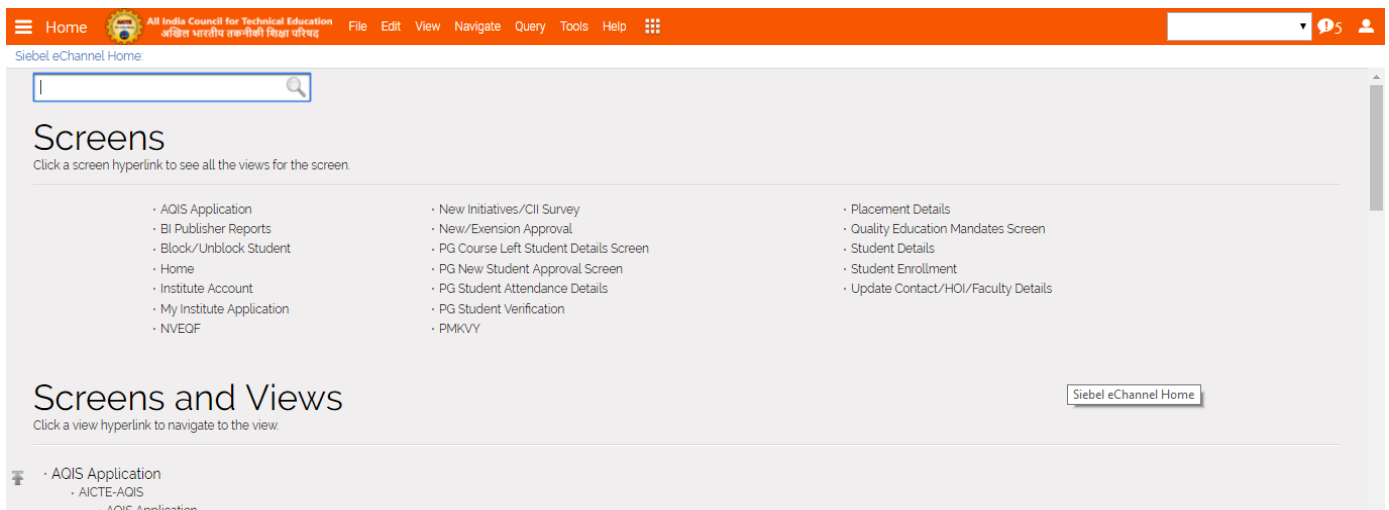a) **Number of Approved Courses for 2017-18 –** Enter total number of approved Engineering UG courses.

b) **Number of Course(s) eligible for applying for Accreditation –** This field should have value less than or equal to **a)** field value.

c) **Number of Approved Course(s) actually Accredited by NBA -** This field should have value less than or equal to **a)** field and it should be equal to the number of Engineering UG courses accredited by NBA in AY 2017-18.

d) **Percentage approved accredited by NBA –** This is auto populated field.

e) **Number of Approved Course(s) eligible to Apply for Accreditation, but not Applied -** This field should have value less than or equal to **a)** field value.

f) **Reason for not Applying Approved Course(s) for Accreditation –** This field should be populated with the reason for not applying for accreditation.

g) **Number of Approved Course(s) Applied for Accreditation but Rejected at Pre-Qualification level -** This field should have value less than or equal to **a)** field value.

h) **Reason for Rejection from Accreditation and Steps taken for Rectification –** This field should be populated with reason for rejection and steps taken for rejection.

i) **Month & Year by which at least 75 Percent of Approved Courses would be Accredited** – These fields should be populated with month and year by which 75% of approved courses would be accredited.

I) Teachers Training Details tab.

This tab will contain already created Engineering UG courses records.
a) **Number of Teachers –** Enter the total number of Teachers against each course.
b) **Number sent for orientation/refresher training (during last 2 years) –** Enter total number of teachers sent for training.
c) **Number who took online MOOCs. –** Enter total number of teachers who took online MOOCs.

II) Revision Curriculum tab.

a) **Branch of Engineering –** This field will be auto populated with UG Engineering Courses
b) **Whether revision of Course done? –** This field should be filled with Y/N value from the dropdown, whether revision of course was done or not.
c) **If Yes, in which year last revision done. –** This field should be populated with year in which last revision was done.

III) Innovation Drive tab.

Click on add button (+)

    a) **Innovation Drive –** This should be populated with Innovation Drives undertaken / participated in.

    b) **Number of Students Participated –** This field should be populated with number of students participated in the specified innovation drives.

    c) **Details of Prizes Won, If any –** This field should be populated with details of the prizes won in the specified innovation drives.

IV) Industry Readiness tab.

    Click on add button (+)

    a) **Name of the Member –** This field should be populated with the name of the member.

    b) **Name of the Industry –** This field should be populated with the name of the industry.

    c) **Whether the Industry visits your institute for Campus Recruitment (Yes/No) –** Select Y or N from dropdown.

V) Summer Internship Details tab

Click on add button (+)

a) **Total number of UG (Engineering & Technology) Students –** This field will be auto populated.

b) **1ˢᵗ year Students –** Please enter number of students

c) **2ⁿᵈ year Students –** Please enter number of students

d) **3ʳᵈ year Students –** Please enter number of students

Note – If there are no records to be filled in b, c, d, e, then kindly enter zero

VI) Start Up Center Details tab.

Click on add button (+)

a) **Name of the Start-Up Incubation Center –** This field should be populated with name of the startup incubation center.

b) **Name of the Start-Up Units located in the Center –** This field should be populated with the name of the startup units located in the center.

c) **Year in Which Start-Up Incubation Center Started –** This field should be populated with the year in which the startup incubation center was started.

4) **After filling all the QE Mandate details hit <u>Validate</u> button as shown below if there would be any data discrepancy then error message will pop up otherwise on successful validation screen will go read-only.**