

All India Council for Technical Education

(Under Ministry of HRD, GOI)

AICTE Quality Improvement Schemes - AQIS



User Manual for Scheme














Travel Grant Scheme - TGS

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Icons for Buttons

Please refer following table in case of any confusion with buttons.

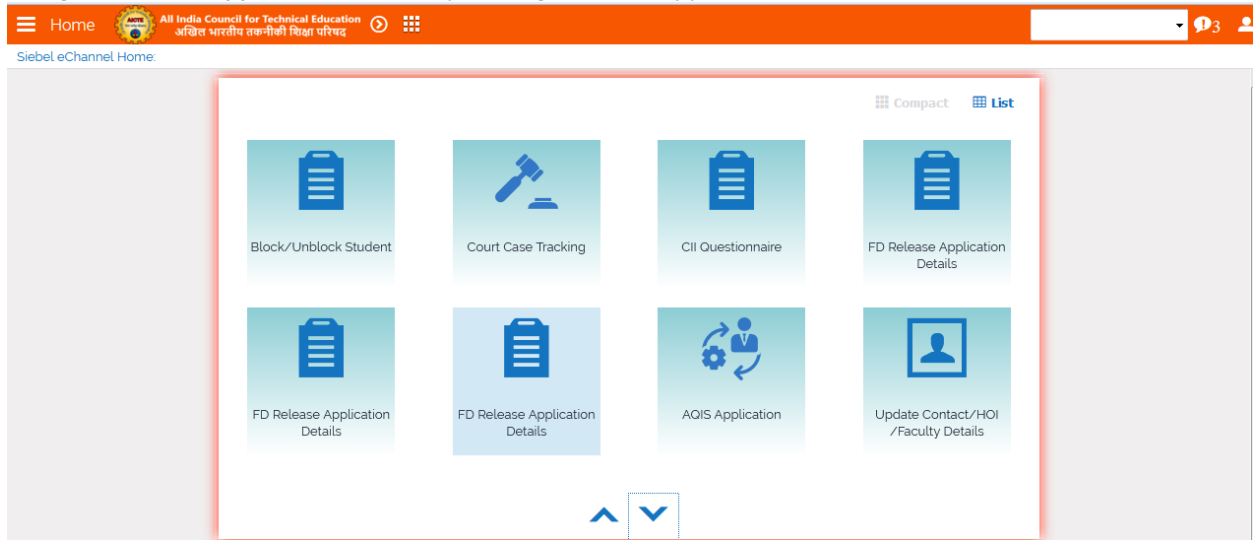
S. No.	Icon	Meaning
1		Save Record
2		New Record
3		Delete Record
4		Search Record
5		Collapse
6		Expand
7		Notification by AICTE
8		Navigation to next record in list
9		Navigation to previous record in list
10		Navigation to next set of records in list
11		Navigation to first set of records in list
12		Navigate to last record
13		Navigate to first record

Navigation: To see all the tabs alphabetically click Control + Shift + A

AQIS Application

Login to existing AICTE Portal with the credentials provided by AICTE.

Navigate to **AQIS Application** Screen by clicking on 'AQIS Application' screen tab.



Application id of Academic Year **2018-2019** will appear on the 'AQIS Application- Institute Details' Form

AQIS Application- Institute Details

Save Bank Details | Confirm Bank Details | **Edit Bank Details**

Institute Details

Current Application Number *	<input type="text"/>	Institution Type *	<input type="text"/>	Cell Number:	<input type="text" value="1234567891"/>
Permanent Institute Id:	<input type="text"/>	University Managed:	<input type="radio"/> Government Funded <input type="radio"/> Private/Self Financed	FAX number *	<input type="text" value="123456"/>
Academic Year *	<input type="text" value="2018-2019"/>	Percentage Grant received from Government:	<input type="text" value="20"/>	Land Phone Number *	<input type="text" value="123456"/>
Name of the Institute *	<input type="text" value="TEST"/>	PAN Number of Institute:	<input type="text"/>	STD Code *	<input type="text" value="731"/>
Address of the Institution *	<input type="text" value="TEST"/>	PAN Card issuing Authority with State:	<input type="text"/>	Email Id of institute:	<input type="text" value="test@test.com"/>
State/UT *	<input type="text" value="Maharashtra"/>	PAN Card issuing State:	<input type="text" value="ASSAM"/>	Website *	<input type="text" value="www.test.com"/>
Institute District:	<input type="text" value="ALLAHABAD"/>	PAN Card issuing Date:	<input type="text" value="05-11-2015"/>		
Town/City/Village *	<input type="text" value="KAILASAHAR"/>	Reference of Extension of Approval letter for the current year:	<input type="text" value="HIUY12225"/>		
Pin *	<input type="text" value="452009"/>				

Bank Details

Name of Bank where Grant from AICTE will be deposited:	<input type="text" value="ABHYUDAYA CO-OF"/>	Name of Account Holder:	<input type="text" value="102365478965"/>	IFSC Code:	<input type="text" value="....."/>
Branch Name:	<input type="text" value="TEST"/>	Type of Account:	<input type="text" value="Saving Account"/>	Re-Enter IFSC Code:	<input type="text"/>
Bank Branch Address:	<input type="text" value="TESTTEST"/>	Account Number:	<input type="text" value="....."/>	Bank MICR Code:	<input type="text" value="1236547"/>

AQIS Bank Details

1.1 Institute Details

Below Institute Details will auto populate in the AQIS Application – Institute Details & will not be editable for the Institute.

- Current Application Number
 - Permanent Institute Id
 - Academic Year
 - Name of the Institute
 - Address of the Institute
 - State/UT
 - Town/City/Village
 - Pin
 - Institution Type
 - Land Phone Number
 - STD Code
 - Cell Number – Cell Number should be of 10 digit
 - Fax Number - Fax Number should be more than 6 digit
 - Website
-
- **University Managed-** For differentiating **Government & Private/Self-Financed** Institute-

1. If the Institution Type is Government, Central University, Deemed University (Government), University Managed – Govt, Govt. – Aided with percentage grant more than 50 %, then will be considered as Government.
2. If the Institution Type is Unaided – Private, Deemed University (Private), University Managed – Private, or Institute in point 1 with less than 50% grant from government, it will be considered as Private/ Self-Financing.

Details to be filled by the Institute:

1. Institute District
2. Percentage Grant received from Government
3. PAN Number of the Institute.
4. PAN Card Issuing Authority with State
5. PAN Card Issuing State
6. PAN Card issuing Date – Issuing date should be less than current date
7. Reference of Extension of Approval letter for the current year
8. Email Id of the Institute

1.2 Bank Details

Details to be filled by the Institute:

1. Name of Bank where Grant from AICTE will be deposited- Select Bank from the drop down list
2. Branch Name
3. Bank Branch Address
4. Name of the Account Holder
5. Type of Account- Select Account Type from the drop down
6. Account Number –Number will be converted to * while entering Account Number so the user cannot copy the Account Number.
7. Re-enter Account Number
8. IFSC Code- IFSC Code will be converted to * while entering Code and should be of 11 digit
9. Re-enter IFSC Code
10. Bank MICR Code
11. Bank Code
12. Pin Code

- Check the Declaration flag and then click on “**Save Bank Details**” button.

Application | All India Council for Technical Education
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AICTE-AQIS | AICTE AQIS Application

Application- Institute Details

Save Bank Details | Confirm Bank Details | Edit Bank Details

Institute Details

Current Application Number *	[REDACTED]	Institution Type *	[REDACTED]	Cell Number:	[REDACTED]
Permanent Institute Id	[REDACTED]	University Managed:	<input type="radio"/> Government Funded <input type="radio"/> Private/Self Financed	FAX number *	[REDACTED]
Academic Year *	2017-2018	Percentage Grant received from Government:	[REDACTED]	Land Phone Number *	[REDACTED]
Name of the Institute *	[REDACTED]	PAN Number of Institute*:	[REDACTED]	STD Code *	2382
Address of the Institution *	[REDACTED]	PAN Card issuing Authority with State*:	tamil	Email Id of Institute*:	abc@abc.com
State/UT *	Maharashtra	PAN Card issuing State*:	HIMACHAL PRADES	Website *	www.grwpl.org.in

- On clicking on “Save Bank Details” button, all the fields will become Read only and Successful message will be shown.
- “Confirm Bank Details” button will be enabled.

AQIS Application | All India Council for Technical Education
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AICTE-AQIS | AICTE AQIS Application

AQIS Application- Institute Details

Save Bank Details | Confirm Bank Details | Edit Bank Details

Institute Details

Current Application Number *	[REDACTED]	Institution Type *	[REDACTED]	Cell Number:	[REDACTED]
Permanent Institute Id	[REDACTED]	University Managed:	<input type="radio"/> Government Funded <input type="radio"/> Private/Self Financed	FAX number *	[REDACTED]
Academic Year *	2017-2018	Percentage Grant received from Government:	[REDACTED]	Land Phone Number *	[REDACTED]
Name of the Institute *	[REDACTED]	PAN Number of Institute*:	[REDACTED]	STD Code *	2382
Address of the Institution *	NEAR GOVT.COLONY, E	PAN Card issuing Authority with State*:	tamil	Email Id of Institute*:	abc@abc.com
State/UT *	Maharashtra	PAN Card issuing State*:	HIMACHAL PRADES	Website *	www.grwpl.org.in

- To confirm the bank details entered, kindly click on the button ‘Confirm Bank Details’ button.
- A message will be shown prompting the Bank Details of the Institute.
- If the bank details are incorrect, click on Cancel button to edit the Bank Details again otherwise Ok to confirm the details.
- Once the ‘Ok’ button is clicked the Institute details and Bank details will become read only

AQIS Application | All India Council for Technical Education
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AICTE-AQIS | AICTE AQIS Application

AQIS Application- Institute Details

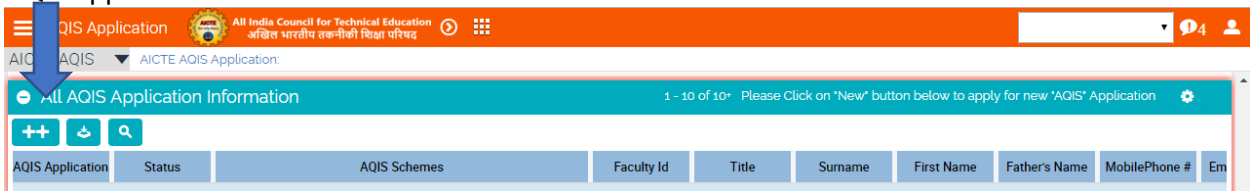
Save Bank Details | Confirm Bank Details | Edit Bank Details

Institute Details

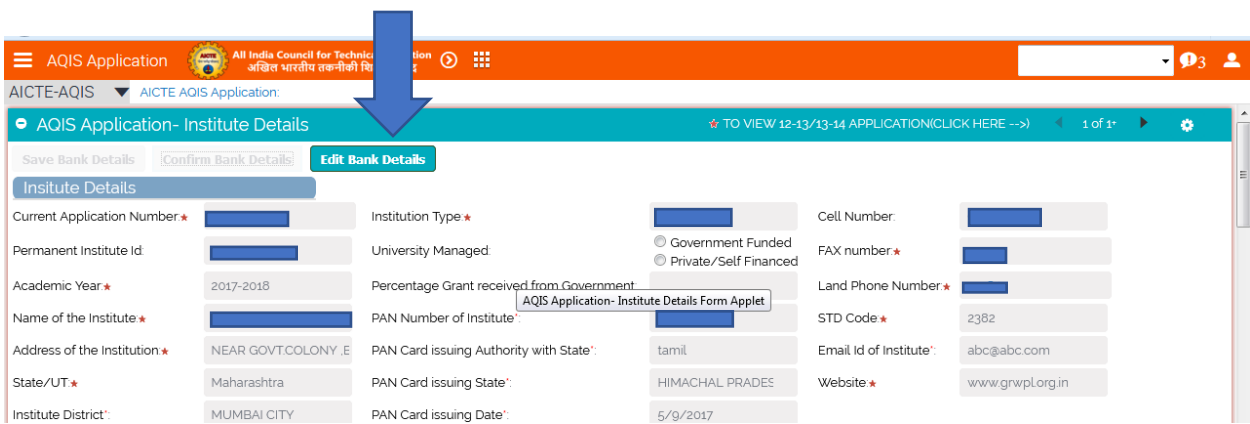
Current Application Number *	1-33224	Institution Type *	Government	Cell Number:	82156
Permanent Institute Id	1-2082	University Managed:	<input checked="" type="radio"/> Government Funded <input type="radio"/> Private/Self Financed	FAX number *	
Academic Year *	2017-2018	Percentage Grant received from Government:		Land Phone Number *	
Name of the Institute *	GOVERNMENT	PAN Number of Institute*:		STD Code *	
Address of the Institution *	NEAR	PAN Card issuing Authority with State*:	tamil	Email Id of Institute*:	abc.com
State/UT *	Maharashtra	PAN Card issuing State*:	HIMACHAL PRADES	Website *	www.grwpl.org.in
Institute District*	MUMBAI CITY	PAN Card issuing Date*:	5/9/2017		
Town/City/Village *	LATUR	Reference of Extension of Approval letter for the current year:	dsadsad		

Kindly confirm that 1. Name of Account Holder is 'test' 2. Account Number is '123654123654' 3. IFSC code is 'QWER1234567' 4. Email Id of Institute is 'abc@abc.com' 5. Institution Type is 'Government' 6. Percentage Grants received from Government is ' ' If the given information is correct please press 'OK' else 'Cancel'. Kindly note that once the user clicks on OK the 'AQIS Application Institute Details' form will become read only.

Only after confirming the Bank Details, the “New” button will get enable for adding the AQIS Applications.



- After confirming the Bank details, the data entered will become read only.
- “Edit Bank Details” button will get activated.
- Click on “Edit Bank Details” button to edit the Bank details.



- Once user clicks on “Edit Bank Details” button, the “New” button on ‘All AQIS Application Information’ will be disabled till the user again follows the procedure for Saving and Confirming the Bank details as described above.

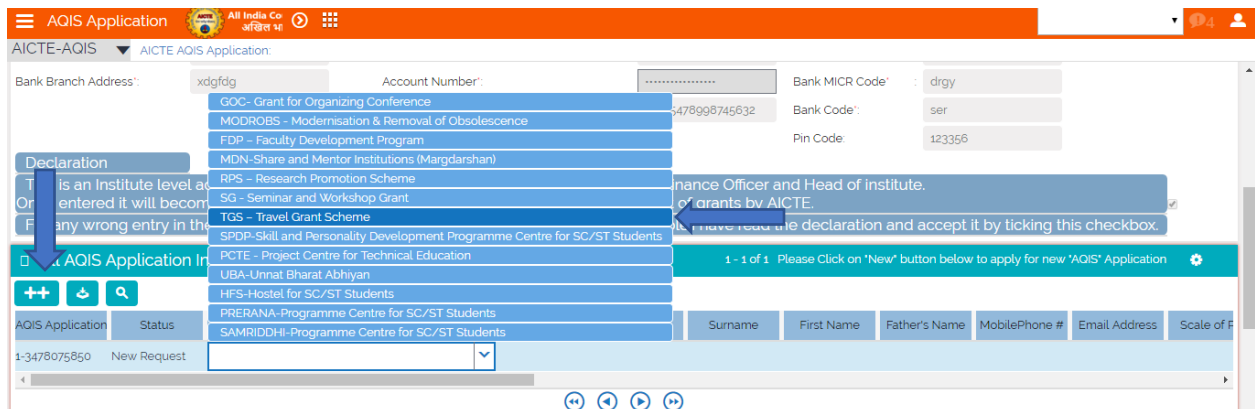
2. TGS – Travel Grant Scheme

1. Click on “New” button to create AQIS Application.
2. If the Institute is not approved by AICTE, i.e. any of the courses of the institute is not approved then Error Message will be displayed.

Note: Select AQIS details tab while creating New AQIS Application.



3. A unique AQIS Application ID will get created.
4. Select the TGS as Scheme from the drop down List.
5. If the Institute applying for TGS does not have at least 10 Years of Existence with AICTE, an error message will be displayed.



6. Following fields will auto populate:
 - AQIS Application Id
 - Status
 - Duration
7. Click on the selection menu icon in **Faculty Id** field to add details of Project coordinator.
8. A pop up applet will open with Faculty details present in Institute for Academic Year “2018-2019”.
9. Select the Faculty from the list.

The screenshot shows the AQIS Application form with the following details:

- Bank Branch Address:** xdgfdg
- Account Number:**
- Bank MICR Code:** drgy
- Bank Code:** ser
- Pin Code:** 123356

The dropdown menu for Faculty selection includes the following options:

- GOC- Grant for Organizing Conference
- MODROBS - Modernisation & Removal of Obsolescence
- FDP - Faculty Development Program
- MDN-Share and Mentor Institutions (Margdarshan)
- RPS - Research Promotion Scheme
- SG - Seminar and Workshop Grant
- TGS - Travel Grant Scheme
- SPDP-Skill and Personality Development Programme Centre for SC/ST Students
- PCTE - Project Centre for Technical Education
- UBA-Urnat Bharat Abhyan
- HFS-Hostel for SC/ST Students
- PRERANA-Programme Centre for SC/ST Students
- SAMRIDDIHI-Programme Centre for SC/ST Students

Other form elements include a declaration checkbox, a status dropdown set to 'New Request', and a table header for application details.

10. After selecting Faculty from the list below data gets auto-populated as present in the Faculty details tab in New/Extension Approval Screen.

- Title
- Surname
- First Name
- Mother's Name
- Father's Name
- Date of Birth
- Exact Designation
- Appointment Type
- Appointment FT/PT
- Doctorate Degree
- Other Qualification's
- Mobile Phone #
- PAN
- STD Code
- Landline#
- Fax Phone#
- Email Address
- Date of Joining the Institute
- Scale of Pay
- Course/Department in which appointment is done

- UG Degree
- PG Degree
- Area of Specialization
- Industry Experience in years
- Aadhaar Card (UID) – It should be of length 12

Below data gets auto-populated as present in the Faculty details tab in New/Extension Approval Screen. If blank then user has to fill it as these details are required

- Category
- Village
- Religion
- Gender
- State
- PAN No. – It should be of length 10 (If blank, then user must enter it as it's a required field)

11. Below are the details to be filled by the Institute for the Faculty

- Technical Field of Proposal
- Abstract
- UG Branch
- PG Branch
- Expected Outcome
- Objective

Required Fields:

- Title of Conference / Symposium /Seminar / Invited lecture
- Department
- Request for Recurring Budget

12. Following to be entered by Institute.

- Discipline/Subject Group – to be selected from the dropdown.
- Name of Principal
- Category of Principal
- Contact Number of Principal
- Email of Principal

13. If the Faculty added is other than Full Time & Regular, an error message will be displayed.

The screenshot shows the AQIS Application form with a modal dialog box. The dialog box contains the text: "localhost:8081 says: Only the Full Time & Regular Faculty can apply for 'TGS - Travel Grant Scheme' Scheme(SBL-EXL-00151)". The form fields include: Department (ADVANCED), Appointment Type (Adhoc), Appointment FT/PT (FT), Doctorate Degree (checkbox), Other Qualification's, Title of Conference / Symposium /Seminar / Invited lecture, Course/Department in which Appointment is done (SOFTWARE ENGINE), UG Degree, UG Branch, PG Degree, PG Branch, Area of Specialization, and Discipline/Subject group (Biotechnology).

14. 'Department' must be same as that of 'Department' in 'AQIS Application details' tab, else following error will be displayed on click of 'Validate Application' button.

The screenshot shows the AQIS Application form with a modal dialog box. The dialog box contains the text: "localhost:8081 says: The coordinator must be from the same Department. Please enter same value for Department in 'AQIS Application' and 'AQIS Application Details' tab(SBL-EXL-00151)(SBL-EXL-00151)". The form fields include: AQIS Application Id (1-3478075894), Schemes (TGS - Travel Grant Schem), Duration (3 Years), AQIS Application Submission Date, Creation Date (11/15/2017), and Status (New Request). There are also blue callout boxes on the form: "New and Submit Button for AQIS Application will be enabled", "While filling the data under the Activities in Budget Estimation", "Please click on 'Validate Application' button before clicking on 'Submit' button", and "Details of Candidate wishing to avail Travel Grant".

15. If any of the required fields is left blank in AQIS Application Details Tab, error message will be displayed for required fields on click of the 'Validate Application' button.

NOTE: Following tabs are applicable for TGS Scheme

- a- **AQIS Application Details**
- b- **Travel Plan Details**
- c- **Financial Assistance**
- d- **Academic Credentials of Coordinator**
- e- **Justification of Project**
- f- **Assistance from Council**

1. AQIS Application Details

1. Navigate to 'AQIS Application Details' tab.

The screenshot shows the AQIS Application interface. The top navigation bar is orange and contains the text 'AQIS Application' and 'All India Co-ordination Council of Higher Education'. Below this, there is a dropdown menu for 'AICTE-AQIS' and a sub-tab for 'AICTE AQIS Application'. The main content area is a table with various fields for grant details, such as 'Date of Completion', 'Grant Sanctioned under NR', 'Grant Sanctioned under R', 'Grant Sanctioned as Advance- NR (YO)', 'Grant Sanctioned as Advance- R (YO)', 'Grant Sanction on Completion of Year1 - NR1', 'Grant Sanction on Completion of Year1 - R1', 'Grant Sanction on Completion of Year2 - NR2', 'Grant Sanction on Completion of Year2 - R2', 'Grant Sanction on Disbursement - NR', 'Grant Sanction on Disbursement - R', 'Utilization received', and 'Utilization Date'. A blue arrow points to the 'AQIS Application Details' tab in the bottom navigation bar. The bottom navigation bar is teal and contains the text 'AQIS Application Details' and '1 of 1'. Below the navigation bar, there are two dropdown menus: 'Whether AICTE funded Travel Grant availed previously?' with 'Yes' selected, and 'Category of Project Coordinator' with 'GEN' selected.

Details to be filled

Following fields are required fields:

- Whether AICTE funded Travel Grant availed previously?
- Total number of TGS applications approved in last two years.
- Date of Travel
- Department
- The Relevant AICTE Approved UG/PG Course for which the project proposal is submitted
- Category of Project Coordinator
- Whether the above UG/PG course is NBA Accredited?
- Department -This will auto populate on course selection.
- Category of Project Coordinator – Select Category from the drop down List
- Whether the course is accredited by NBA?

2. If 'Whether AICTE funded Travel Grant availed previously?' is 'Yes' then 'Date of Travel' is a required field and it must be greater than past 2 years from current date, else error will be displayed on click of 'Validate Application' button. If 'No' then 'Date of Travel' is a read-only field.

localhost:8081 says:
'Date on which you have travelled' is a required field. Please enter a value for the field.(SBL-DAT-00498)

OK

Grant Sanctioned as Advance- NR (Y0):
Grant Sanctioned as Advance- R (Y0):
Grant Sanction on Completion of Year1 - NR1:
Grant Sanction on Completion of Year1 - R1:
Grant Sanction on Completion of Year2 - NR2:
Grant Sanction on Completion of Year2 - R2:
Grant Sanction Reimbursement - NR:
Grant Sanction Reimbursement - R:
Utilization Certificate received:
Utilization Date:

AQIS Application details

AQIS Application Details 1 of 1

Whether AICTE funded Travel Grant availed previously?: Yes

Total number of TGS applications approved in last 2 years: 1

Date on which you have travelled:

Department: ARCHITECTURAL

Category of Project Coordinator: GEN

Whether the above UG/PG Course is NBA Accredited?: Y

AQIS Application

AICTE-AQIS AICTE AQIS Application:

Grant Sanctioned as Advance- NR (Y0):
Grant Sanctioned as Advance- R (Y0):
Grant Sanction on Completion of Year1 - NR1:
Grant Sanction on Completion of Year1 - R1:
Grant Sanction on Completion of Year2 - NR2:
Grant Sanction on Completion of Year2 - R2:
Grant Sanction Reimbursement - NR:
Grant Sanction Reimbursement - R:
Utilization Certificate received:
Utilization Date:

AQIS Application details

AQIS Application Details 1 of 1

Whether AICTE funded Travel Grant availed previously?: Yes

Total number of TGS applications approved in last 2 years: 1

Date on which you have travelled: 11/7/2017

Department: ARCHITECTURAL

Category of Project Coordinator: GEN

Whether the above UG/PG Course is NBA Accredited?: Y

Once all the details are filled click on 'Save' button

2. Travel Plan Details

1. Navigate to 'Travel Plan Details' tab for TGS Scheme.

2. Click on "New" button to add Record.

3. Details to be filled:

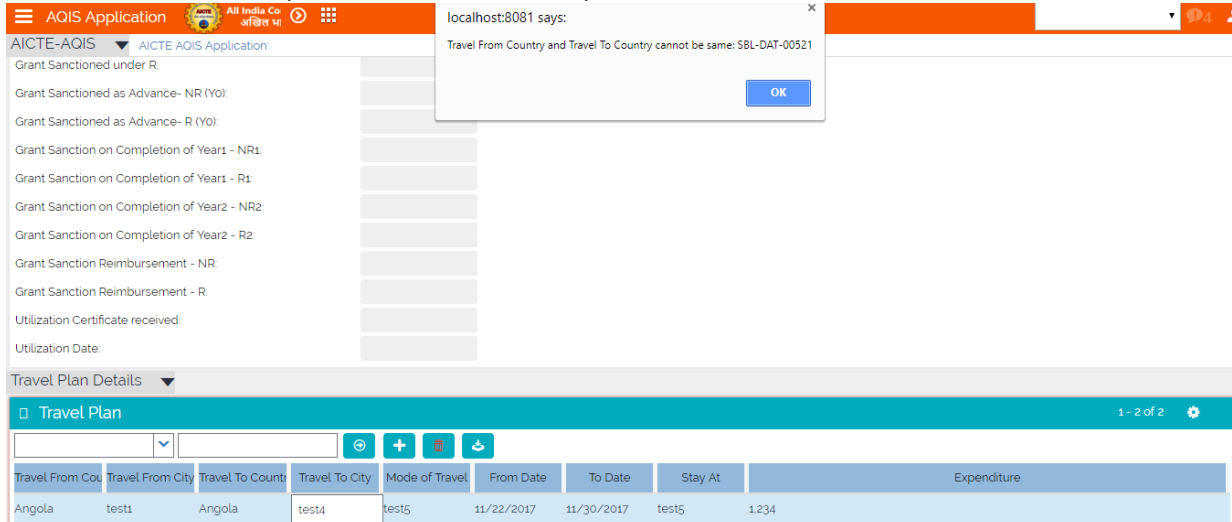
- Travel From Country – Select from drop down list and it's a required Field
- Travel From City
- Travel To Country – Select from drop down list and it's a required Field
- Travel To City
- Mode of Travel
- From Date

- To Date
- Stay At
- Expenditure

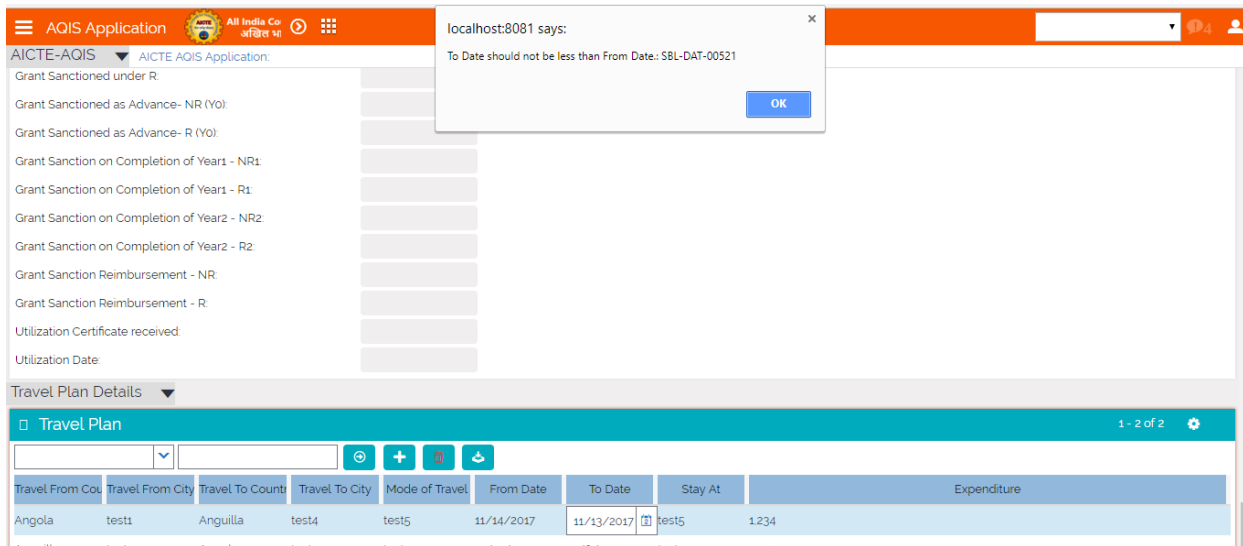
Validations:

1. All the fields are required.

2. 'Travel From Country' and 'Travel To Country' can't be same.



3. 'From Date' cannot be greater than Today's date. 'To Date' cannot be less than 'From Date'.



3. Financial Assistance

AQIS Application All India Council for Technical Education
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AICTE-AQIS AICTE AQIS Application:

Grant Sanctioned under NR

Grant Sanctioned under R

Grant Sanctioned as Advance- NR (Y0)

Grant Sanctioned as Advance- R (Y0)

Grant Sanction on Completion of Year1 - NR1

Grant Sanction on Completion of Year1 - R1

Grant Sanction on Completion of Year2 - NR2

Grant Sanction on Completion of Year2 - R2

Grant Sanction Reimbursement - NR

Grant Sanction Reimbursement - R

Utilization Certificate received:

Utilization Date:

Financial Assistance

Details of other financial assistance, if any. 1 - 1 of 1

+ - ↻

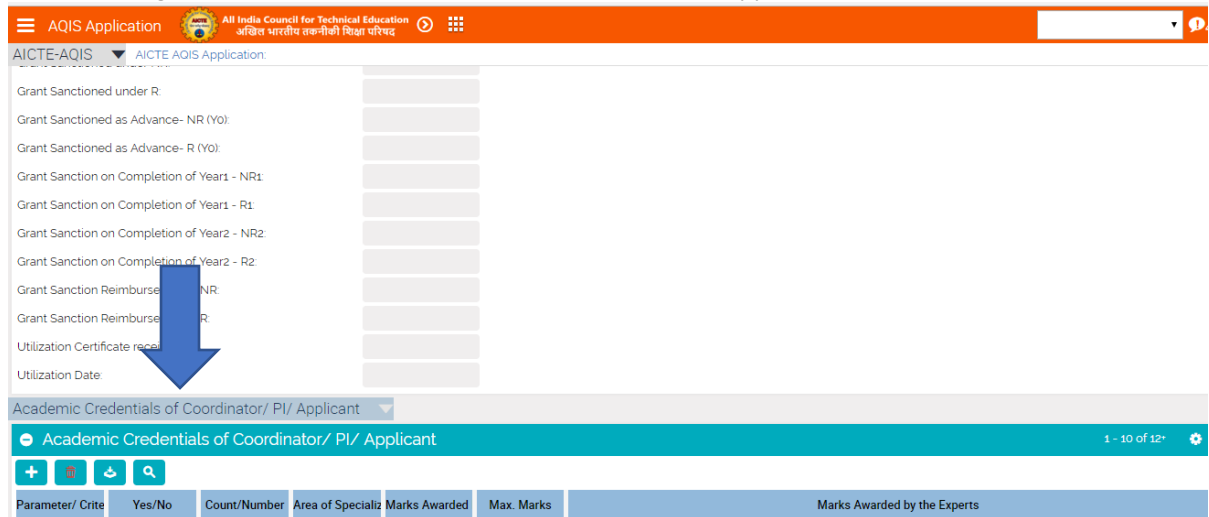
1. Navigate to 'Financial Assistance' tab for TGS Scheme.
2. Click on "New" button to add Record.
3. Details to be filled:
 - Financial Industry Name
 - Financing Industry website
 - Financing Industry Address
 - Contact Person Name
 - Contact Designation
 - Contact Email
 - Status of Application
 - Finance Assistance Requested/Agreed in Rs.

Validations:

1. All the fields are required fields.
2. If no value entered in 'Finance Assistance Requested/Agreed in Rs.' field then it will automatically become zero.

4. Academic Credentials of Coordinator / PI/ Applicant

1. Navigate to 'Academic Credentials of Coordinator/ PI/ Applicant' tab for TGS Scheme.



The screenshot shows the AQIS Application interface. The top navigation bar includes 'AQIS Application' and the All India Council for Technical Education logo. A dropdown menu is open, listing various grant sanction options. A blue arrow points to 'Grant Sanction Reimbursement - NR'. Below the menu, the 'Academic Credentials of Coordinator/ PI/ Applicant' tab is selected. The interface includes a toolbar with '+', 'edit', 'download', and 'search' icons, and a table header with columns: 'Parameter/ Crite', 'Yes/No', 'Count/Number', 'Area of Specializ', 'Marks Awarded', 'Max. Marks', and 'Marks Awarded by the Experts'.

2. Click on "New" button to add Record.

3. Details to be filled:

- Parameter/ Criteria – Select from drop down list and it's a required Field
- Yes/No – select from the drop down
- Count/Number
- Area of Specialization/Details

4. Following fields will be auto-populated on click of save button-

- Marks Awarded by the Experts
- Marks Awarded by the System
- Max. Marks

Validations:

- a) If 'Parameter/Criteria' selected is 'PG' or 'Ph. D' then 'Area of Specialization/Details' is required and 'Count/Number' is read only.
- b) If 'Parameter/Criteria' selected is 'UG-Teaching Experience in years', 'PG-Teaching Experience in years', 'Research Projects completed in last 5 years', 'Papers published in national Journals in last 5 years', 'Papers published in International Journals in last 5 years', 'Papers presented in

Conferences in last 3 years', 'Consultancy Projects completed in last 3 years, or 'Industrial Experience in years' and 'Yes/No' is 'Yes' then 'Count/Number' is required.

- c) If 'Parameter/Criteria' selected is 'Books Published', 'Awards Conferred', 'Fellowship Received' or 'Membership of esteemed society' and 'Yes/no' is 'Yes' then 'Area of Specialization/Details' is required.
5. All the parameters are required for the 'Academic Credential of the Coordinator/ PI/ Applicant' tab and if any of the parameter is missing then following error message are displayed on click of 'Validate Application' button.

The screenshot shows the 'AQIS Application' interface. The 'Academic Credentials of Coordinator/ PI/ Applicant' section is active, displaying a table with the following data:

Parameter/ Crite	Yes/No	Count/Number	Area of Specializ	Marks Awarded	Max. Marks	Marks Awarded by the Experts
PG	YES	test1		2	2	

6. User can add only 1 record for each parameter in 'Parameter/Criteria' field.
7. If the user enters the same parameter more than once, following error message will be displayed on click of 'Save' button.

NOTE: There should be only one record for each value of 'Parameter/Criteria' field.

The screenshot shows the 'AQIS Application' interface with an error message dialog box displayed. The dialog box text is: "localhost says: Kindly delete the duplicate record and proceed further. You cannot create more than one record for same Parameter/Criteria: SBL-DAT-00521". The background form shows the 'Academic Credentials of Coordinator/ PI/ Applicant' section with the following data:

Parameter/ Crite	Yes/No	Count/Number	Area of Specializ	Marks Awarded	Max. Marks	Marks Awarded by the Experts
PG	YES	test4				

5. Justification

AICTE-AQIS AICTE AQIS Application

Grant Sanctioned under R

Grant Sanctioned as Advance- NR (Y0)

Grant Sanctioned as Advance- R (Y0)

Grant Sanction on Completion of Year1 - NR1

Grant Sanction on Completion of Year1 - R1

Grant Sanction on Completion of Year2 - NR2

Grant Sanction on Completion of Year2 - R2

Grant Sanction Reimbursement - NR

Grant Sanction Reimbursement - R

Utilization Certificate received

Utilization Certificate

Justification

Justification 1 - 7 of 7

Parameter/ Criteria Details Maximum Marks Marks Awarded by the Experts

Details of the

1. Navigate to 'Justification' tab for TGS Scheme.
2. Click on "New" button to add Record.
3. Details to be filled:
 - a. Parameter/ Criteria – Select from drop down list and it's a required Field.
 - b. Area of Specialization/Details - Required Field.
4. Read only fields-
 - a. Max. Marks – Auto Populate on click of save button
 - b. Marks Awarded by the Experts
5. All the parameters are required for the 'Justification of Project' tab and if any of the parameter is missing then following error message is displayed on click of 'Validate Application' button.

localhost says:

Please enter record for each parameter in 'Justification' Tab(SBL-EXL-00151) (SBL-EXL-00151)

OK

AICTE-AQIS AICTE AQIS Application

New and Submit Button for AQIS Application will be enabled while filling the data under the Activities in Budget Estimation. Please click on 'Validate Application' button before clicking on 'New and Submit' button.

AQIS Application Id. 1-3478075R54 Status: New Request

Schemes * TGS - Travel Grant Schem

Duration: 3 Years

AQIS Application Submission Date:

Creation Date: 15-11-2017

- 6. ser can add only 1 record for each parameter in 'Parameter/Criteria' field.
- 7. If the user wants to enter the same parameter more than once, following error message will be displayed on click of 'Save' button.

The screenshot shows the AQIS Application interface. At the top, there is a header with the AQIS logo and the text 'All India Council for Technical Education' and 'अखिल भारतीय तकनीकी शिक्षा परिषद'. Below the header, there is a navigation bar with 'AQIS Application' and 'AICTE AQIS Application'. The main content area is divided into two sections: 'Justification' and 'Justification'. The 'Justification' section is currently active and displays a table with the following columns: 'Parameter/ Crite', 'Details', 'Maximum Marks', and 'Marks Awarded by the Experts'. The table contains two rows of data:

Parameter/ Crite	Details	Maximum Marks	Marks Awarded by the Experts
Quality and conformity with stated objective and scope	test3		
Role of the applicant In the conference	test2	5	

An error message dialog box is displayed over the table, with the text: 'localhost says: Kindly delete the duplicate record and proceed further. You cannot create more than one record for same Parameter/Criteria: SBL-DAT-00521'. The dialog box has an 'OK' button.

NOTE: There should be one record for each value of 'Parameter/Criteria'.

6. Assistance from Council

1. Navigate to 'Assistance from Council' tab for TGS Scheme.

AICTE-AQIS AICTE AQIS Application

Grant Sanctioned as Advance- NR (Y0)

Grant Sanctioned as Advance- R (Y0)

Grant Sanction on Completion of Year1 - NR1

Grant Sanction on Completion of Year1 - R1

Grant Sanction on Completion of Year2 - NR2

Grant Sanction on Completion of Year2 - R2

Grant Sanction Reimbursement - NR

Grant Sanction Reimbursement - R

Utilization Certificate received

Utilization Date

Assistance from Council

Details of expenditure and assistance requested from the Council 1 - 4 of 4

Head of Expendi	Number of Days	Expenditure Per	Total Expenditur	Assistance from	Assistance requ	Amount recommended by the Experts in Rs.
Travel	123	123	12	111		

2. Click on "New" button to add Record.

3. Details to be filled:

- Head of Expenditure – Select from drop down list and it's a required Field.
- Number of Days – Select from drop down list
- Expenditure Rs.
- Assistance from other agencies Rs.
- Assistance requested from the Council Rs.

4. Read only fields-

- Amount recommended by the expert
- Total Expenditure in Rs.

5. All the parameters are required for the 'Assistance from Council' tab and if any of the parameter is missing then following error message is displayed on click of 'Validate Application' button.

Validations:

- If 'Head of Expenditure' is 'Travel', 'Stay', 'Per day allowance' or 'Registration fees, Printing & Stationery / office Exp, if any' then following fields are required:
 - Expenditure Rs.

- b. Assistance from other agencies Rs.
 - c. Assistance requested from the Council Rs.
 2. If 'Head of Expenditure' is 'Per day allowance' then 'Number of Days' is also a required field.
3. If requested amount i.e. ['Total Expenditure in Rs.' - 'Assistance from other agencies Rs.'] is greater than amount of 'Assistance requested from the Council Rs.' then error will be displayed.
4. Sum of Assistance requested from council and Assistance from other agencies should be equal to Total Expenditure.

Head of Expendi	Number of Days	Expenditure Per	Total Expenditur	Assistance from other agencies Rs.	Assistance requested from the Council	Amount recommended by the Experts in R
Travel	123	123	12	300		

4. All the parameters are required for the 'Assistance from Council' tab and if any of the parameter is missing then following error message is displayed on click of 'Validate Application' button.

AQIS Application Id: 1-3478075854
 Schemes: TGS - Travel Grant Schem
 Duration: 3 Years
 AQIS Application Submission Date:
 Creation Date: 15-11-2017

8. User can add only 1 record for each parameter in 'Parameter/Criteria' field.
9. If the user wants to enter the same parameter more than once, following error message will be displayed on click of 'Save' button.

☰ AQIS Application All India Council for Technical Education
अखिल भारतीय तकनीकी शिक्षा परिषद

localhost says:
 Kindly delete the duplicate record and proceed further. You cannot create more than one record for same Head of Expenditure: SBL-DAT-00521
 OK

AICTE-AQIS ▼ AICTE AQIS Application:

- Grant Sanction on Completion of Year1 - NR1
- Grant Sanction on Completion of Year1 - R1
- Grant Sanction on Completion of Year2 - NR2
- Grant Sanction on Completion of Year2 - R2
- Grant Sanction Reimbursement - NR
- Grant Sanction Reimbursement - R
- Utilization Certificate received.
- Utilization Date

Assistance from Council ▼

⊖ Details of expenditure and assistance requested from the Council 1 - 5 of 5 ⚙️

Head of Expendi	Number of Days	Expenditure Per	Total Expenditur	Assistance from other agencies Rs.	Assistance requested from the Council	Amount recommended by the Experts in Rs.
Stay	100	121	50	50	<input type="text" value="50"/>	
Stay	100	100	50	50		

NOTE: There should one record for each value of 'Head of Expenditure'.

9. Earlier Grants

1. Navigate to 'Earlier Grants' tab to add the details of all the AQIS grants received by the Institute in the past.
2. Click on New button and following required fields:
 - a. Year
 - b. Scheme
 - c. Name of Coordinator
 - d. Amount-Sanctioned-Non Recurring
 - e. Amount-Sanctioned-Recurring
 - f. Sanctioned Letter Date
 - g. Sanctioned Letter Number
 - h. Funds Utilization Position
 - i. Funds Utilization details

At AQIS Application Information 1 - 1 of 1 Please click on 'New' button below to apply for new AQIS Application

AQIS Application	Status	AQIS Schemes	Faculty Id	Title	Surname	First Name	Father's Name	MobilePhone #	Email Address	Scale of Pay	Exact Designation	Appointmen
1-3478	54	New Request	TGS - Travel Grant Scheme	1-2749567018	Ms.	TLAST	TFIRST	TFATHER	abc@abc.com	Vith Pay Scale	ASST PROFESSOR	Regular

Earlier Grants ▾

Details of earlier grants awarded to the Institute 1 - 1 of 1

Year	Scheme	Name of the Coc	Amount Sanctio	Amount Sanctio	Sanctioned Lettr	Sanctioned Lettr	Funds Utilisatio	Utilisation Certificate details
2000	MODROBS - Modernisation & Removal of Obsolescence	test	123	121	07-11-2017	1234	21	2345

10. Any other tab than mentioned above

The 'New' button is disabled for the tabs not applicable for the scheme.

11. Validation of Application

1. Once the user has filled all the data in the above mentioned tab, user should click on 'Validate Application' button on the 'AQIS Application' tab.
2. Once the user clicks on "Validate Application" Button, complete validation of AQIS Application will be done.
3. On clicking Validate Application button below operations are performed.

AQIS Application	Status	AQIS Schemes	Faculty Id	Title	Surname	First Name	Father's Name	MobilePhone #	Email Address	Scale of Pay	Exact Designation	Appointmen
1-3478075854	New Request	TGS - Travel Grant Scheme	1-2749567018	Ms.	TLAST	TFIRST	TFATHER		abc@abc.com	Vith Pay Scale	ASST PROFESSOR	Regular

New and Submit Button for AQIS Application will be enabled only after the Institute Bank Details are confirmed at AQIS Application - Institute Details.
 While filling the data under the Activities in Budget Estimate Recurring Please see the scheme specific guidelines given in the handbook.
 Please click on 'Validate Application' button before clicking on 'Submit' button.

Following fields will be calculated by system and will be auto-populated.

AICTE-AQIS AICTE AQIS Application:

Principal Email:

I/We solemnly confirm and verify that the information uploaded on the portal in respect of this proposal for seeking grant from AICTE under AQIS is true and correct to the best of our knowledge and belief. In case, at any point of time it is found that information provided in this proposal is false or incorrect, AICTE will be at liberty to withdraw the grant given to us and we shall be liable to refund the entire amount of the grant with interest thereon and also liable for any other action that AICTE may deem fit. We also understand that AICTE may not consider our future proposal in this circumstance.

Payment disbursement schedule

Limit of Funding(Rs.)	150,000	Budget - Non Recurring	
Total Fund Requested	10,323	Budget - Recurring	
Grants Sanctioned		Assistance from Council	
Sanctioned Amount		Total Assistance requested from the Council (Rs.)	10,323
Date of Sanction of Grant-In-Aid Bill			
Date of Completion			

- Total of amount entered in the 'Assistance requested from the Council Rs.' field in 'Assistance from Council' is set in the 'Total Assistance requested from the Council (Rs.)' field under 'Assistance from Council' Label.
- The same will be displayed in the 'Total Fund Requested' under label 'Payment Disbursement Schedule'

12. Mandate Form

1. After clicking on validate Application user will get pop up message to attach a Mandate Form as below

qa.portal.aicte-india.org says

Please attach Mandate Form.(SBL-EXL-00151)(SBL-EXL-00151)

AQIS Application	Status	AQIS Schemes	Faculty Id	Title	Surname	First Name	Father's Name	MobilePhone #	Email Address	Scale of Pay	Exact Designation	Appointmen
1-4088005928	Submitted	TGS - Travel Grant Scheme			Ms.	MUJAWAR	FRACHI					JOC
1-4087993986	New Request	RPS - Research Promotion Scheme			Mr.	MANE	SATENDRA					HAI
1-4087989812	Submitted	STTP - Short Term Training Program			Mr.	SHEKHAR	ASHISH					KIS
1-4087952714	New Request	MODROBS - Modernization & Removal of Obsolescence			Dr.	MITRA	SAURAV					DIP

New and Submit Button for AQIS Application will be enabled only after the Institute Bank Details are confirmed at AQIS Application - Institute Details.
 While filling the data under the Activities in Budget Estimate Recurring Please see the scheme specific guidelines given in the handbook.

1. User needs to download Mandate from by clicking button Download Mandate Form as shown below.

The screenshot shows the AQIS application form with the following details:

- Town/City/Village:** KAILASAHAR
- Pin:** 452009
- Reference of Extension of Approval letter for the current year:** HIUY12225
- Bank Details:**
 - Name of Bank where Grant from AICTE will be deposited: ABHYUDAYA CO-OF
 - Branch Name: TEST
 - Bank Branch Address: TESTTEST
 - Name of Account Holder: 102365478965
 - Type of Account: Saving Account
 - Account Number: 102365478965
 - Re-Enter Account Number: 102365478965
 - IFSC Code: ICI000011
 - Re-Enter IFSC Code: ICI000011
 - Bank MICR Code: 1236547
 - Bank Code: 1236
 - Pin Code: 456987
- Declaration:** This is an Institute level account. This has to be entered correctly in consultation with the Finance Officer and Head of institute. Once entered it will become non-editable. The same account will be used for disbursement of grants by AICTE. For any wrong entry in the above data, the concerned Individual/Institute will be responsible. I have read the declaration and accept it by ticking the box.
- All AQIS Application Information:** 1 - 10 of 10+ Please Click on 'New' button below to apply for new 'AQIS Application'.
- Download Mandate Form:** A button with a blue arrow pointing to it.
- Table of AQIS Application Information:**

AQIS Application	Status	AQIS Schemes	Faculty Id	Title	Surname	First Name	Father's Name	MobilePhone #	Email Address	Scale of Pay	Exact De
1-3711370210	New Request	HFS-Hostel for SC/ST Students	1-2942692823	Mr.	DATA	DATA	DATA	1234567890	abc@abc.com	Vth Pay scale	DIRECTO

After downloading the Mandate form fill the details and upload the mandate form.

2. User needs to attach the Mandate Form in the AQIS Institute attachment tab shown as below.

The screenshot shows the AQIS application form with the following details:

- AQIS Application:** 1-4087952714
- Status:** New Request
- AQIS Schemes:** MODROBS - Modernisation & Removal of Obsolescence
- Faculty Id:** 1-2195612592
- Title:** Dr.
- Surname:** MITRA
- AQIS Institute Attachments:** A tab is highlighted in the navigation menu.
- Validation Message:** Validation for Scheme: TGS - Travel Grant Scheme' is completed Successfully. Total Fund requested is '10323' (SBL-EXL-00151)(SBL-EXL-00151).
- Form Fields:**
 - 1-4088354944
 - RPS - Research Promotion Scheme
 - 3 Years
 - AQIS Application Submission Date:

After Successful completion of Validation, a message will be displayed.

The screenshot shows the AQIS application form with the following details:

- AQIS Application:** 1-3478075854
- Schemes:** TGS - Travel Grant Scheme
- Duration:** 3 Years
- Validation Message:** Validation for Scheme: TGS - Travel Grant Scheme' is completed Successfully. Total Fund requested is '10323' (SBL-EXL-00151)(SBL-EXL-00151).
- AQIS Institute Attachments:** A tab is highlighted in the navigation menu.
- Form Fields:**
 - 1-4088354944
 - RPS - Research Promotion Scheme
 - 3 Years
 - AQIS Application Submission Date: